Methodist Rotation Chart Instructions

- Please complete the Methodist rotation chart and submit prior to July 1 of the start of each training year to the Methodist Healthcare System GME Coordinator, Jessica Craig, at Jessica.Craig3@MHShealth.com.
- All residents who are anticipated to rotate at any Methodist facility must be listed on the rotation chart, including returning residents. Failure to include a resident will result in a delay of rotation start date.
- For residents who wish to start on July 1 the MHS GME Office must have rotation charts completed no later than June 15.
- Updated rotation charts need to be submitted any time a resident changes rotation dates, cancels a rotation, or a new program will begin to send residents to any MHS facility.
- Please do not submit block schedules to the GME Coordinator; the MHS GME Office will only accept the MHS Rotation Chart.
- Please direct any questions/concerns regarding the rotation chart to:

  Jessica L. Craig, B.A.
  GME Coordinator
  Methodist Healthcare System
  P: (210) 575-3116
  P: (210) 757-2491 (Fridays only)
  F: (210) 510-6093
  Jessica.Craig3@MHShealth.com

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