


Accreditation Council for Graduate Medical Education 

Review Cycle 202: After the RRC Meeting

New Coordinators Pre-Course
2008 ACGME Annual Educational Conference
Grapevine, Texas


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Following the RRC Meeting

- Status e-mails are sent to the Program Director and DIO approximately 7 business days following the meeting
 - *Accreditation status*
 - *Length of program*
 - *Approximate date of next site visit*
 - *Progress report requested*

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Notification Letter

- Paper copies no longer being mailed
- Letters posted directly to ADS
- E-mail sent to Program Director, Fellowship Program Director and DIO to notify them the letter is available


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Notification Letter

- Program's official notification of actions of the RRC
- Available on ADS within 60 days of the RRC meeting
- Letter includes:
 - *Program information*
 - *Accreditation details*
 - *Citations*


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Notification Letter *Program Information*

The Residency Review Committee for X, functioning in accordance with the policies and procedures of the Accreditation Council for Graduate Medical Education (ACGME), has reviewed the information submitted regarding the following program:

Specialty

Name of Program
Sponsoring Institution
City, ST


Program 1000000000


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Notification Letter *Accreditation Details*

Based on all of the information available to it at the time of its recent meeting, the Review Committee accredited the program as follows:

Status: Continued Accreditation
Length of Training: # years
Maximum Number of Residents: *(depends on RRC)*
Residents per Level: *(depends on RRC)*
Effective Date: mm/dd/yyyy
Approximate Date of Next Site Visit: mm/dd/yyyy
 FS or SSV
Cycle Length: # Year(s)
Approximate Date of the Mid-Cycle Internal Review: mm/dd/yyyy
Progress Report Due: mm/dd/yyyy *(as needed)*

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Notification Letter Additional Language

The Review Committee cited the following areas as not in substantial compliance with the ACGME's Requirements for Graduate Medical Education:

Areas Not in Substantial Compliance (Citations)

» *(Citations may contain suggestions for improvement)*

- Reduction in Resident Complement
- Program Strengths
- Resident Complement Updates
- Request for Progress Report
- Request for Duty Hour Report


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Notification Letter Citations

Citation = the program has not documented/provided evidence of compliance with the requirements, or, an area identified by the site visitor as non-compliant


Three Broad Categories

- Don't Have
 - Patients (# & types); required certified faculty; required experience; Facilities/equipment; time/Support; other program personnel
- Don't Do
 - Lack of evidence that required experience is provided; no documentation of compliance with requirements
- Didn't Bother: Proofread PF
 - Incomplete or contained inconsistent information; did not fully describe/provide sufficient details

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Top 5 Citations

- Procedural experience
- Responsibilities of the Program Director
- Scholarly activities
- Performance on the certifying exam
- Evaluation of residents

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Program Changes Between Reviews

- ❑ Use ADS to inform the ACGME of changes between site visits
 - *Changes in participating institutions*
 - *Resident complement changes*
 - *Program Director changes*

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New Feature in ADS

Electronic Response to Citations

- ❑ "Respond to Citations" feature within ADS
 - *PDs prepare an electronic response to the citations for next site visit*
- ❑ This will decrease paperwork burden for PD and DIOs because the citations from the last letter will be pre-loaded and a response can be entered

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Where Can I Get Help?

- ❑ ACGME Website
 - *RRC webpage*
 - *What's New – ACGME Updates; RRC Newsletters, etc.*
 - *Locate new program requirements*
- ❑ ACGME/RRC Staff
- ❑ Develop a Network – You are NOT Alone
 - *At your institution*
 - *Nationally*