

GRADUATE MEDICAL EDUCATION COMMITTEE

Minutes
April 13, 2004

Approved by: _____
Lois L. Bready, M.D., Chair

Voting Members Present	Lois Bready, MD, Chair Daniel Carlisle, MD John Erickson, MD Larry Fowler, MD David Huang, MD	Debra Hunt, MD Meghna Joshi, MD Kenneth Matthews, MD Robert Nolan, MD Randal Otto, MD	Judy Paukert, PhD Kristen Plastino, MD (for Dr. Xenakis) Miguel Ramirez, MD Carlos Rosende, MD Juan Sanchez, MD	<u>UHS Representatives</u> Alt-Betty Flowers <u>VAH Representatives</u> Alt-Barbara Stroud <u>SAUSHEC Representatives</u> John Roscelli, MD Alt-Richard Boggs <u>CSR Representative</u> Ray Afaisen	(Teleconference) <u>RAHC Representative</u> Stanley Fisch, MD
Non-Voting & Others Present	D Baruch-Bienen, MD Kathy Bowers Wendy Bretón Jennifer Brody, MD	Karin Brewer David Hnatow, MD Kevin Hudenko, MD David Hussey, MD	Peter Learn, MD John Littlefield, PhD Thomas Matthews, MD Erika Montez	Tom Peters (UHS) Rod Seitter (for Dr. Thompson) Jim Tysinger	(Teleconference) Adela Valdez, MD
Voting Members Absent	Bill Adams (VBMC) Brett Anderson, MD Merril Carolin, MD Ewell Clarke, MD	George Crawford, MD Melissa Deuter, MD Daniel Dumitru, MD Tony Eng, MD Ron Grimwood, MD	James Hanley, MD (RAHC) Rosemary Hickey, MD Michael Johnson, MD Joe Johnston, MD	Jessica Kammerl, MD Sandeep Khandar, MD Aaron Miller, MD Irma Pye (VBMC)	Melanie Richards, MD <u>McAllen Representative</u> Juan Trevino, MD <u>VBMC Representatives</u> None Victoria Trickett, MD

	GMEC DUTY¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
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¹ **Regarding GME Committee Responsibilities** (ACGME Institutional Requirements IV.B), the GMEC must: **(1)** establish and implement policies and procedures regarding the quality of education and the work environment for the residents in all ACGME-accredited programs **(2)** review annually and make recommendations to the Sponsoring Institution on resident stipends, benefits, and funding for resident positions to assure that these are reasonable and fair; **(3)** establish and maintain appropriate oversight of and liaison with program directors and assure that program directors establish and maintain proper oversight of and liaison with appropriate personnel of other institutions participating in the ACGME-accredited programs of the Sponsoring Institution; **(4)** establish and implement formal written policies and procedures governing resident duty hours in compliance with the Institutional and Program Requirements; **(5)** assure that ACGME-accredited programs provide appropriate supervision for all residents that is consistent with proper patient care, the educational needs of residents, and the applicable Program Requirements; **(6)** assure that each program provides a curriculum and an evaluation system to ensure that residents demonstrate achievement of the six general competencies listed in Section III.E and as defined in each set of Program Requirements; **(7)** establish and implement formal written institutional policies for the selection, evaluation, promotion, and dismissal of residents in compliance with the Institutional and Program Requirements; **(8)** regularly review all ACGME program accreditation letters and monitor action plans for the correction of concerns and areas of noncompliance; **(9)** regularly review the Sponsoring

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1. Opening		The Graduate Medical Education Committee of The University of Texas Health Science Center met for a scheduled meeting on Tuesday, April 13, 2004, in Room J 114, VA Hospital. Dr. Bready called the meeting to order at 4:00 p.m.		
2. Approval of Minutes		The minutes of March 9, 2004, were reviewed.	Approved as written.	Closed
3. New Business		None to report.		
4. Ongoing Business		1. Standing Reports:		
		a. DIO—Dr. Lois Bready		
	8	Dr. Bready announced that lists of frequent citations by RRCs are now available on the ACGME website. She asked the Committee to review the examples that are included in the agenda packet.	For informational purposes only	Open (Dr. Bready)
	4	Dr. Bready asked the Committee to review the list of standard duty hours questions for the ACGME accreditation site visit.	For informational purposes only	Open (Dr. Bready)
	4	Dr. Bready asked the committee to review the report on duty hours responses for sponsored programs in the agenda packet. Information was downloaded from the ACGME website.	For informational purposes only	Open (Dr. Bready)
	9, 11	Dr. Paukert introduced the Family Practice-McAllen Action Plan for approval. Dr. Bready introduced Action Plans from the following programs for approval: Neurology, Clinical Neurophysiology, Pediatric Pathology, and Plastic Surgery.	Action plans approved; Drs. Fowler & Nolan to assist Pediatric Pathology in its Action Plan; follow-up in 6 months for Plastic Surgery.	Open (Dr. Bready)
	9	Dr. Bready reviewed the updated Institutional Oversight Table with the Committee.	For informational purposes only	Open (Dr. Bready)
	1, 7	Dr. Bready asked the Committee to review the following revised GME policies: General Policies, Resident Selection and Appointment Policy, Resident Evaluation Policy, Resident Visa Policy, Resident Credentials Policy, and the Confidential Verification and Evaluation Policy. A motion was made and seconded for approval.	The GMEC approved all of the policies presented.	Open (Dr. Bready)

Institution's Letter of Report from the IRC and develop and monitor action plans for the correction of concerns and areas of noncompliance; **(10)** review and approve prior to submission to the ACGME program changes, revisions, correspondence, etc.; **(11)** conduct internal reviews of all ACGME-accredited programs including subspecialty programs to assess their compliance with the Institutional Requirements and the Program Requirements of the ACGME Residency Review Committees in accordance with the guidelines in Section V.

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		Dr. Bready announced to the Committee that the AAMC Organization of Resident Representatives is seeking nominations for the annual Community Service Recognition Award.	For informational purposes only	Open (Dr. Bready)
	7	Dr. Bready explained changes that will be made to the Standard ECFMG Certificate effective 6/14/02. She asked the Committee to give this information to their departmental staff.	For informational purposes only	Open (Dr. Bready)
	2, 3	Dr. Bready reviewed her presentation of April 8, 2004, to the Texas Senate about federal financial support for graduate medical education.	For informational purposes only	Open (Dr. Bready)
		b. Internal Review Subcommittee – Dr. Nolan		
	8	Dr. Nolan presented the Dermatology Internal Review summary report for discussion.	Internal Review for Dermatology approved. Action plan to be presented in May.	Open (Dr. Nolan)
		c. Working Environment Subcommittee – Dr. Carlisle		
	1, 3	Dr. Carlisle reported that the computers have been fixed at the VAH and mattresses have been replaced in the chief's call room. At the next meeting, the Subcommittee will discuss resident access to the VAH website from home.	For informational purposes only	Open (Dr. Carlisle)
		d. General Competencies Subcommittee – Dr. Paukert		
	6	Dr. Paukert reported that the Subcommittee is developing patient satisfaction and interpersonal and communications skills assessments.	For informational purposes only	Open (Dr. Paukert)
		e. Resident Duty Hours Subcommittee – Dr. Crawford		
	4	In Dr. Crawford's absence, Dr. Paukert reviewed the Duty Hours Survey of February 8-14, 2004. An additional survey will be requested of those programs that had a low response rate to this survey. The Duty Hours Policies for Anesthesiology, Pain Medicine (Anesthesiology), Internal Medicine, Internal Medicine—RAHC, Endocrine/Diabetes/Metabolism, Interventional Cardiology, Hematology/Oncology, Rheumatology, Nuclear Medicine, Ophthalmology, Hand Surgery (Ortho), Plastic Surgery, Psychiatry, Addiction Psychiatry, Child & Adolescent Psychiatry, and Geriatric Psychiatry were presented for approval.	All policies approved by the GMEC.	Open (Dr. Crawford)
		f. Resident Supervision Committee – Dr. Chung		
	5	In Dr. Chung's absence, Dr. Paukert presented the following revised Resident Supervision Policies for approval: Infectious Disease and Neuroradiology. The following Resident Supervision Policies (with no revisions) were also presented for re-approval: Anesthesiology, Clinical Neurophysiology, Nuclear Medicine, Obstetrics and Gynecology, Psychiatry, Subspecialty Psychiatry Residency Programs (appendices--Addiction Psychiatry, Child & Adolescent Psychiatry, and Geriatric Psychiatry), Radiology, Vascular and Interventional Radiology,	All policies were approved by the GMEC.	Open (Dr. Chung)

		Radiation Oncology, and Urology.		
		g. Resident Tracking Software Subcommittee – Dr. Erikson & Ms. Wendy Breton		
	2, 3	Dr. Erikson and Ms. Breton reported that the IRIS report is almost complete.	For informational purposes only	Open (Dr. Erikson)
		h. Resident Allocation Subcommittee – Dr. Rosende		
	2	Dr. Rosende reported that the Subcommittee approved Emergency Medicine's request for 2 additional residency positions at each year of training. The subcommittee is researching sources for funding support.	For informational purposes only	Open (Dr. Rosende)
		i. Housestaff Council – Dr. Joshi		
		Dr. Joshi announced the incoming residents welcome party will be held at Fiesta Texas on Saturday, June 26 th for new residents and their families. The Council is also researching an on-site child care facility for residents and their families.	For information purposes only	Open (Dr. Joshi)
		j. Autopsies Tracking – Dr. Fowler		
	8,9	UHS total autopsies in March: 8 VAH total autopsies in March: 2 Rate of eligible deaths without autopsy request: 71.4% in March at UHS , 7.1% in March at the VAH . % of non-Medical Examiner cases at UHS autopsied: 28.6% in March Dr. Fowler noted that only 2 autopsies were performed on the 28 eligible deaths at the VAH in March. This is well below the target rate for good QRM.	For informational purposes only	Open (Dr. Fowler)
		2. ACGME RRC Correspondence		
	8	Dr. Bready announced that the following RRC correspondence had been received by the GME office: Ophthalmology site visit rescheduled to 5/12/04 Blood Banking/Transfusion Medicine site visit rescheduled to 5/13/04 Thoracic Surgery progress report received by ACGME Otolaryngology accreditation letter with 4-year cycle Dr. Randal Otto, Otolaryngology Program Director, was present and discussed the citations individually.	Additional progress report for Thoracic Surgery to be submitted by 11/30/04. Otolaryngology to submit a progress report by 1/1/2005.	Open (Dr. Bready)
	3	3. UHS Report: Mr. Tom Peters announced that he had attended the hearings of the Texas Senate Appropriations Committee and thought they went well.	For informational purposes only	Open (UHS representative)
	3, 6	4. VA Report: Ms. Barbara Stroud announced a "Patient Safety Training" course will be presented on April 19, 2004, from 1-4pm in the 2 nd floor auditorium at the VAH. Dr. James Bajian with the VAH Patient Safety Initiative will speak.	For informational purposes only	Open (VA representative)
	3	5. SAUSHEC Report: Dr. Roscelli reported that the military personnel will be attending the UTHSCSA New Resident Orientation on June 24, 2004.	For informational purposes only	Open (COL Roscelli)
		6. CHRISTUS Santa Rosa Report – No Report		Open (Mr. Afaisen)

	4 3	7. Announcements: Dr. Bready asked the Committee to review the journal article on work hour limitations and patient mortality in their agenda packets. She also asked interested parties to read a letter from the Texas Department of Health regarding organ donation.	For informational purposes only	Open (Dr. Bready)
		GMEC meetings will be at 4:00 p.m. in Room J-114 at the VA Hospital on: May 11, 2004 June 8, 2004 July 13, 2004 August 10, 2004		
5. Adjournment		The meeting was adjourned at 5:33 p.m.		