Creating your IACUC Research Team

ERMS - IACUC Job Aid

UT Health San Antonio

Enterprise Research Management System (ERMS)

Creating Your IACUC Research Team

Any user with a Study Staff user role can create a Research Team.

Click the Create button to access more create options.

Click Create Research Team.

You will be sent to a new screen to start creating your team and entering their information.

Creating Your IACUC Research Team

1 Enter Team Name.

2 Click ellipsis for a screen to appear to select your PI from the list.

Click the radio button next to the person's name.

Click OK.

Creating New: Research Team

Research Team Information

1. * Research team name:
   Come to the Bark Side

2. * Principal investigator:
   [...]

3. Team members: ❓
   + Add

Name	Role	Involved in Animal Handling
   There are no items to display

4. Team default species: ❓
   [...]

Select Person

Filter by [Last ▼] [y] [Go] [Clear] Advanced

Total Selected: 1   ⏮ ◀ 26-50 of 122 ▶ ⏭

First	Middle Name	Last	Department	Preferred Email
○ Liping		Yan	Micro Immun & Molec Genetics	YANL@UTHSCSA.EDU
○ James		Yan	Dean Medical School	YANJ1@LIVEMAIL.UTHSCSA.EDU
○ Xiaomei		Yan	Cell Systems and Anatomy	YANX@UTHSCSA.EDU
○ Brianna		Yanez	Dean Nursing Sch	YANEZB@LIVEMAIL.UTHSCSA.EDU
○ Lizette		Yanes	Marketing, Comm & Media	YanesL@UTHSCSA.EDU
○ Hamid		Yazdi	Developmental Dentistry	YAZDI@UTHSCSA.EDU
○ John		Ye	Dean Medical School	YEJ2@LIVEMAIL.UTHSCSA.EDU
○ Reid		Yanney	Dean Medical School	YANNEY@LIVEMAIL.UTHSCSA.EDU
○ Angela		Ybarra	UTHP Neurology MARC	YBARRAA@UTHSCSA.EDU
● Belinda		Yauger	Ob-Gyn	YAUGER@UTHSCSA.EDU
○ Fei		Ye	Dean Medical School	YEF1@LIVEMAIL.UTHSCSA.EDU
○ Rebecca		Yates	Speech-Language Pathology	YATESR@UTHSCSA.EDU
○ Leticia		Ybarra	Dean Nursing Sch	YBARRAL3@LIVEMAIL.UTHSCSA.EDU
○ Tricia		Ybarra	UTHP Medicine Gastro MARC	YBARRATG@UTHSCSA.EDU
○ Anna		Ye	Dean Dental School	YEA1@LIVEMAIL.UTHSCSA.EDU
○ Imelda		Yanga	UTHP ADM Clin Data Access Mgt	YANGA@UTHSCSA.EDU
○ Liang		Ye	Cell & Integrative Physiology	YEL@UTHSCSA.EDU
○ Hongping		Ye	Barshop Institute	YEH1@UTHSCSA.EDU
○ Jonathan		Yang	Dean Medical School	YANGJ10@LIVEMAIL.UTHSCSA.EDU
○ Charles		Yang	Dean Medical School	YANGC4@LIVEMAIL.UTHSCSA.EDU
○ Li		Yao	Medicine -Renal Diseases	YAOL@UTHSCSA.EDU
○ Feng-Chun		Yang	Cell Systems and Anatomy	YANGF1@UTHSCSA.EDU
○ Zao			Oto-Hns	YANGZ1@UTHSCSA.EDU
○ Eric		Yeager	Neurology	YEAGERE@UTHSCSA.EDU
○ Alexa		Ybarra	Dean Health Professions School	YBARRAA1@LIVEMAIL.UTHSCSA.EDU

Total Selected: 1   ⏮ ◀ 26-50 of 122 ▶ ⏭

[OK] [C...]

Click the ellipses. New list will appear to select Study Member. Click the radio button next to the name of the Click OK.

4

Enterprise Research Management System (ERMS)

Creating New: Research Team

Research Team Information

1. * **Research team name:**
   Come to the Bark Side

2. * **Principal investigator:**
   Belinda Yauger [...] ⊗

3

3. **Team members:** ❓
   [+ Add]

   Involved in Animal Handling

   There are no items to display

Add Study Team Member

1. * Select the protocol team member:
   [_____] [...]

2. * **Does the person have an animal handling role?**
   ○ Yes ○ No Clear

3. * **Is this individual authorized to order animals?**
   ○ Yes ○ No Clear

4. * **Role in research:** (check all that apply)
   ☐ Lay Observer
   ☐ Data Analyst
   ☐ Research Assistant
   ☐ Statistician
   ☐ Co-Investigator
   ☐ Administrative Support

Select the appropriate responses for 2-4 pertaining to that study partner.

Click the +Add button.

New screen will appear to Add Study Member.

Click OK.

Select Person

Filter by [Last ▼] [_____] [Go] [Clear] Advanced

1-25 of 13872

	Last	First	Organization	Preferred Email
○	.	Poonam	Huron Consulting, Inc.	poonam@hcg.com
○	Aavik	Torgeir	Psychiatry & Beh Sciences	AAVIK@UTHSCSA.EDU
○	Abad	Robert	Transplant Center	ABADR@UTHSCSA.EDU
○	Abad	Queenie Ann	Primary Care Center	ABADQ@UTHSCSA.EDU
○	Abah	Alphonsus	Dean Dental School	ABAH@LIVEMAIL.UTHSCSA.EDU
○	Abalos	Jacob	Dean Medical School	ABALOS@LIVEMAIL.UTHSCSA.EDU
○	Abarbanell	Ginnie	Pediatric Heart Center	ABARBANELL@UTHSCSA.EDU
○	Abarbanell	Aaron	Pediatric Heart Center	ABARBANELLA@UTHSCSA.EDU
○	Abascal	Sarah	Dean Nursing Sch	ABASCALS@LIVEMAIL.UTHSCSA.EDU
○	Abazid	Leen	Dean Graduate School	ABAZID@LIVEMAIL.UTHSCSA.EDU
○	Abbe	Kollin	Dean Dental School	ABBE@LIVEMAIL.UTHSCSA.EDU
○	Abbott	Michael	Anesthesiology	ABBOTTM2@UTHSCSA.EDU
○	Abbott	David	Dean Dental School	ABBOTTD@LIVEMAIL.UTHSCSA.EDU
○	Abbott	Michelle	Comprehensive Dentistry	ABBOTTM3@UTHSCSA.EDU
○	Abdalla	Christina	Dean Nursing Sch	ABDALLAC@LIVEMAIL.UTHSCSA.EDU
○	Abdalla	Hawa	Ofc of Nursing Rsrch and Schol	ABDALLAH1@LIVEMAIL.UTHSCSA.EDU
○	Abdallah	Imam	Dean Dental School	ABDALLAHI@LIVEMAIL.UTHSCSA.EDU
○	Abdallah	Soumia	Psychiatry & Beh Sciences	ABDALLAHS@UTHSCSA.EDU
○	Abdel	Ayham	Anesthesiology	ABDEL@UTHSCSA.EDU
○	Abdel Rahman	Aisha	Med/Hospital Medicine	ABDELRAHMANA@UTHSCSA.EDU
○	Abdel-Aziz	Ahmad	Urology	ABDELAZIZA1@UTHSCSA.EDU
○	Abdelgabar	Lina	UTHP Ophthalmology MARC	ABDELGABAR@UTHSCSA.EDU
○	Abdelsalam	Ahmed	Micro Immun & Molec Genetics	ABDELSALAM@UTHSCSA.EDU
○	Abdi	Abdulbasid	Dean Medical School	ABDI@LIVEMAIL.UTHSCSA.EDU
○	Abdul	Temilola	Rehab Medicine	ABDULT@UTHSCSA.EDU

1-25 of 13872

[OK]

Click Ok and Add Another to add another Study Partner. When your team is complete Click OK.

5

* Required

[OK] [OK and Add Another] [Cancel]

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Research Team Information

1. * Research team name:
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2. * Principal investigator:
   Belinda Yauger ... ⊗

6 Your Team Members have been added.
Select the ellipsis to choose the default species for your research.

3. Team members: ❓

   [+ Add]

Name	Role	Involved in Animal Handling	Authorized To Order Animals	E-mail	Phone	
Melissa Acuna	Lay Observer	yes	no	ACUNAM1@UTHSCSA.EDU	210-450-8230	⊗

4. Team default species: ❓
   [   ] [...]

7 Click the radio button next to the species you need for your research team.

Click OK.

Select Species

Filter by [Common Name ▼] [   ] [Go] [Clear] Advanced

|◀ ◀ 1-25 of 25 ▶ ▶|

Common Name	Scientific Name ▲	USDA-Covered Species
○ Marmoset(s)	Callithrix jacchus	yes
○ Dog(s)	Canis lupus familiaris	yes
○ Goat(s)	Capra hircus	yes
○ Guinea Pig(s)	Cavia porcellus	yes
○ Capuchin Monkey(s)	Cebus	yes
○ Green monkey	Chlorocebus sabaeus	yes
○ Fish	Danio rerio	no
○ Cat(s)	Felis catus	yes
○ Damaraland Mole Rat	Fukomys damarensis	yes
○ Chicken(s)	Gallus domesticus	yes
○ Naked Mole Rat	Heterocephalus glaber	yes
○ Chattering Lory	Lorius Garrulus	no
○ Rhesus	Macaca mulatta	yes
○ Gerbil(s)	Meriones unguiculatus	yes
○ Hamster(s)	Mesocricetus auratus	yes
○ Hamster	Mesocricetus auratus	yes
○ Mouse(Mice)	Mus	no
○ Mouse	mus musculus	no
○ Ferret(s)	Mustela furo	yes
○ Rabbit(s)	Oryctolagus cuniculus	yes
○ Sheep	Ovis aries	yes
○ Baboon(s)	Papio anubis	yes
○ Rat(s)	Rattus norvegicus	no
○ Pig(s)	Sus domesticus	yes
○ Frog(s)	Xenopus laevis	yes

|◀ ◀ 1-25 of 25 ▶ ▶|

[OK]

Creating Your IACUC Research Team

You have completed creating your Research Team.

Click Finish.

For general ERMS-IACUC questions, please contact ermshelp@uthscsa.edu.

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