Enterprise Research Management System (ERMS)



Conflict of interest (COI) module update

Do you have something new on the horizon? ERMS COI has simplified the process for submitting pre-approval requests.

Why pre-approval requests? Pre-approval requests serve as proactive disclosures that officially document your involvement in an external activity. By keeping everyone in the loop, we ensure transparency and mitigate potential conflicts of commitment and interest.

Frequently asked questions about pre-approval requests:

- 1. Do I still have to submit a pre-approval request if I am not compensated?
 - · Even if you do not receive compensation, submitting a pre-approval request may still be required.
- 2. I've been offered the opportunity to work at another company. Do I need to submit a preapproval request?
 - · Absolutely! All external activities are subject to review to identify any potential or perceived conflicts of commitment and interest.

Did you know that we have several quick guides to help you with these tasks? Please <u>visit our</u> website!

We rely on your collaborative engagement to sustain the highest standards of integrity and compliance and thank you in advance for your commitment to these endeavors!

All ERMS Modules reminder

Upon completion of the SmartForms, the "Finish" button is clicked. You must then click on "Submit" for your ERMS transaction to be sent to the supporting office.

If you need help with any ERMS Module, schedule an appointment for personalized assistance <u>here.</u>

*Note: Suggested browsers are Chrome, Firefox, or Safari 15+ to access links. If still unable to access link, verify your browser is updated and/or clear the browser cache.