

Undergraduate Medical Education (UME) Policy

<b>Title: General Academic Progression and Professionalism Requirements for Doctor of Medicine (M.D.) Degree Program</b>			
<i>Origination Date: 07/10/2019</i>	<i>Last Amended Date:</i>	<i>Next Scheduled Review Date: 07/10/2023</i>	<i>Policy Reaffirmed Date:</i>
Purpose:	Establish overarching academic progression and professionalism expectations for students and specify the role of the Student Progression and Promotion Committee (SPPC) in monitoring and assessing the academic progress and professional formation of all students to ensure consistency with educational objectives and established policies related to student advancement.		
Definitions:	<p><b><u>Failure (module/course/clerkship)</u></b> - student failed to meet minimum passing standards at the conclusion of coursework. This definition applies regardless of whether the student successfully remediates the component(s) that led to the failure.</p> <p><b><u>Academic Year</u></b> – typically refers to the period of a year, usually starting July 1<sup>st</sup> and concluding June 30<sup>th</sup> of the following year. There may be slight variations based on student’s year (1-4) in the Doctor of Medicine (M.D.) degree program.</p> <p><b><u>Student Progression and Promotion Committee (SPPC)</u></b> – a standing committee of the Long School of Medicine (Long SOM) faculty assembly charged with review of the academic progress and professional development of each student during all components of the medical education program leading to the M.D. degree.</p> <p><b><u>LCME Element 10.3 Policies Regarding Student Selection/Progress and Their Dissemination</u></b> - The faculty of a medical school establish criteria for student selection and develop and implement effective policies and procedures regarding, and make decisions about, medical student application, selection, admission, assessment, promotion, graduation, and any disciplinary action. The medical school makes available to all interested parties its criteria, standards, policies, and procedures regarding these matters.</p>		
Policy:	<ul style="list-style-type: none"> <li>• Per the <i>Impact of Course Failure on Academic Progression</i> policy, students who fail to meet minimum passing standards at the conclusion of any Long SOM course are subject to review of their performance in previous coursework. Failure to meet minimum passing standards in more than one course between the time of matriculation and graduation may result in requiring the student to repeat a portion of the curriculum or may result in dismissal.</li> <li>• Students who fail to complete all degree requirements within six years from matriculation may meet criteria for dismissal.</li> <li>• Students who exhibit unprofessional behavior may be subject to dismissal.</li> <li>• The Student Progression and Promotion Committee (SPPC) monitors student progression, promotion, and professional development leading to successful completion of the M.D. degree program. The SPPC ensures uniformity in promotion and graduation by executing established policies related to student advancement and professionalism expectations that are universally applied to all medical students. In this role the SPPC has the authority to:               <ul style="list-style-type: none"> <li>○ mandate a leave of absence (LOA) for a student,</li> <li>○ mandate that a student meet with the associate dean for student affairs and/or the associate dean for curriculum,</li> </ul> </li> </ul>		

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	<ul style="list-style-type: none"> <li>○ restrict the extracurricular activities of a student, including removal from an office or leadership position the student may hold, and/or</li> <li>○ dismiss a student from the program.</li> </ul>
Process:	<ul style="list-style-type: none"> <li>● The SPPC will meet regularly to review the academic progress and professional development of each student during all phases of the medical education program.</li> <li>● The SPPC will evaluate each student in accordance with established graduation requirements and academic progression and professionalism policies.</li> </ul>

*Approval Body: Long School of Medicine, Student Progression and Promotion Committee*

### **CERTIFIED BY:**

#### **Student Progression and Promotion Committee Chair**

*Name: Sadie Trammell-Velasquez, MD*

*Title: Associate Professor, Medicine*

### **ACCEPTED AND AGREED TO:**

#### **Responsible Officer**

*Name: Florence Eddins-Folensbee, MD*

*Title: Vice Dean for Undergraduate Medical Education*

#### **Responsible Executive**

*Name: Robert Hromas, MD, FACP*

*Title: Dean/Vice President for Medical Affairs, Long School of Medicine*

### **References to regulations and/or other related policies:**

- **LCME Elements:**
  - 10.3 Policies Regarding Student Selection/Progress and their Dissemination
- **Other Relevant Policies/Guidelines/Procedures/Forms:**
  - [Long School of Medicine Code of Professional Conduct](#)
  - [Remediation Framework in Preclinical Modules](#)
  - [Impact of Course Failure on Academic Progression](#)
  - [Student Progress Based on NMBE Comprehensive Basic Science Exam Performance](#)
  - [Student Requirements for USMLE Step 1 Exam](#)
  - [Student Requirements for USMLE Step 2 CK Exam](#)
  - [Student Requirements for USMLE Step 2 CS Exam](#)
  - [Graduation Requirements for the Doctor of Medicine \(M.D.\) Degree](#)