

The University of Texas Health Science Center at San Antonio
REQUEST FOR ALCOHOLIC BEVERAGES ON CAMPUS
(For Student Organizations)



Date: _____

Organization: _____

Contact Person: _____ Phone Number: _____

Name of Event: _____ Location: _____

Date of Event: _____ Time: _____ Number of Attendees: _____

Food/Drinks to be Served: _____

Name of Designated Servers: _____

Name of Designated Drivers: _____

Faculty Sponsor: _____ Date: _____
(Signature)

(and/or Faculty Designee): _____ Date: _____
(Signature)

Recommended by Sr. Program Coordinator-Student Life: _____ Date: _____
(Signature)

Reviewed by Director-Student Life: _____ Date: _____
(Signature)

Approved by Chief Legal Officer: _____ Date: _____
(Signature)

The original, executed copy of this form should be forwarded to the Office of Legal Affairs (OLA) for the Chief Legal Officer's final signature/approval. The OLA will forward the fully-executed copy of this form to the President's office to be maintained in their files. The President's office will provide a copy of this form to the department, housekeeping and UTPD.

- Only beer and/or wine may be served on campus
- No alcoholic beverages will be served to anyone under the age of 21
- Adequate non-alcoholic beverages and food must also be available
- No one who is on call may be served alcohol
- No alcohol may be served during working hours (before 5:00 p.m. Monday-Friday)
- * Students must use the Request for Alcoholic Beverages on Campus for Student Organizations available from Student Life
- ** Representative must be present at event.

Office of Student Life
Medical Building, 314L MED
210-567-2654
studentlife@uthscsa.edu
<http://uthscsa.edu/hop2000/8.2.3.pdf>
<http://www.utsystem.edu/board-of-regents/rules/80102-alcoholic-beverages>