

**HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES**

|                     |                                     |                 |                          |
|---------------------|-------------------------------------|-----------------|--------------------------|
| Chapter 8           | Health and Safety                   | Effective:      | June 2000                |
| Section 8.7         | University Police                   | Revised:        | December 2001            |
| <b>Policy 8.7.7</b> | <b>Security Sensitive Positions</b> | Responsibility: | Chief, University Police |

## **SECURITY SENSITIVE POSITIONS**

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### **Procedures**

In accordance with state law (Article 51.215 of the Texas Education Code), certain positions at the Health Science Center have been classified as security sensitive (i.e., those handling currency, having access to master keys, etc.). The University is authorized to conduct criminal history record checks on applicants for these positions. It further provides that requests for criminal history information shall be handled by the Chief of Police, and he/she shall disseminate the results of the checks only to the Vice President for Human Resources. All such requests regarding applicants for security-sensitive positions should be directed to the Chief of Police.

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