Timeline for GSBS Degree Conferral on June 30, 2025

For Manuscripts

1. Submit Manuscript to the Research Supervisory Committee.
2. Request for Final Defense and Oral Examination in IMPACT
   *This form should be signed by all approvers 1 week before the defense date.
3. Upload abstract, and CV with above form in IMPACT

*Failure to have a fully signed form within 1-week will result in the rescheduling of the defense.

May 9th* & May 23, 2025

*May 9, 2025, is the last day to defend for June degree conferral and May commencement participation.
May 23, 2025 Last day to defend for June 2025 degree conferral.

June 6, 2025

Last day to submit the following:
1. The signed “Report on Final Oral” in IMPACT
2. Supervising Professor’s Cover Letter
3. Manuscript Approval Form
4. Journal Dated Submission Notice
5. Copy of Manuscript

Submit forms to Tiffany Thompson in the Graduate Dean’s Office for approval by the Dean.

June 13, 2025

The Graduate Faculty Council (GFC) votes to approve degree.

GSBS Degree Conferral Date

June 30, 2025

(Graduates are eligible to participate in the May 2025 Commencement Ceremony)**

**Special Instructions for June Degree Conferrals for May Commencement participation

Students who will complete the June degree conferral timeline and wish to participate in the May commencement ceremony may do so by completing the following steps:

- Complete an application for Spring graduation in My Student Center
- Communicate plans to participate in commencement to your Academic Program Coordinator and Tiffany Thompson in the GSBS Graduate Dean’s Office.
• Defend dissertation/thesis by the Friday the week prior to the scheduled commencement ceremony. (May 9, 2024, is the last day to defend for June degree conferral and Commencement participation) An email must be sent by your mentor or academic program coordinator to Tiffany Thompson in the GSBS Graduate Dean’s Office confirming you have passed your defense by end of business the same day.
• After commencement, complete the remainder of the June degree conferral timeline for approval by the Graduate Faculty Council.