## Timeline for GSBS Degree Conferral on June 30, 2025

### For Dissertations & Theses

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td><strong>1 month prior to defense</strong></td>
<td>Upload initial draft of dissertation/thesis to TurnItIn. Submit dissertation/thesis with initial TurnItIn report to the Supervising Professor.</td>
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| **2 weeks prior to defense**       | 1. Submit dissertation/thesis to the Research Supervisory Committee.  
2. Request for Final Defense and Oral Examination in IMPACT  
   *This form should be signed by all approvers 1 week before the defense date.*  
3. Upload abstract, and CV with above form in IMPACT |
| **May 9th* & May 23, 2025**        | *May 9, 2025, is the last day to defend for June degree conferral and May commencement participation.  
May 23, 2025 Last day to defend for June 2025 degree conferral.  
*Final committee-approved version of dissertation/thesis must be submitted to ProQuest within 2 weeks following defense date.* |
| **June 6, 2025**                   | Last day to submit the following:  
1. The signed “Report on Final Defense and Oral Exam” in IMPACT  
2. The signed Approval Page*  
3. Submit Final Upload into TurnItIn  
4. Submit Final approved version of dissertation/thesis to ProQuest  
*Submit form to Tiffany Thompson in the Graduate Dean’s Office for approval by the Dean, the form will be returned after GFC.* |
| **June 13, 2025**                  | The Graduate Faculty Council (GFC) votes to approve degree. |
| **June 30, 2025**                  | GSBS Degree Conferral Date  
(Graduates are eligible to participate in the May 2025 Commencement Ceremony)** |
**Special Instructions for June Degree Conferrals for May Commencement participation**

Students who will complete the June degree conferral timeline and wish to participate in the May commencement ceremony may do so by completing the following steps:

- Complete an application for Spring graduation in My Student Center
- Communicate plans to participate in commencement to your Academic Program Coordinator and Tiffany Thompson in the GSBS Graduate Dean’s Office.
- Defend dissertation/thesis by the Friday the week prior to the scheduled commencement ceremony. (May 9, 2025, is the last day to defend for June degree conferral and May Commencement participation) An email must be sent by your mentor or academic program coordinator to Tiffany Thompson in the GSBS Graduate Dean’s Office confirming you have passed your defense by end of business the same day.
- After commencement, complete the remainder of the June degree conferral timeline for approval by the Graduate Faculty Council.