Program Coordinator Subcommittee

2013 Committees

“Believe you can and you are halfway there.”

Carolina Hinojosa & Maria Miller, 2013-2014
Mentor Committee

This committee is dedicated to helping new PCs with questions they may have concerning their daily tasks as coordinators. Each member will be assigned a PC as needed.

Goals

- Mentors’ names will be placed on the GME website as an available mentor
  - Names will be hyperlinked to a bio-page that describes more about the Mentor and any accolades that have been received
- Mentors should keep open lines of communication with each other to find the trends in new PC concerns

Carolina Hinojosa & Maria Miller, 2013-2014
This committee will be tasked with exploring ways for the PC Subcommittee to gain widespread exposure to PCs who cannot attend meetings or serve as a reference for PCs wanting to review archives of meetings, etc.

Goals
- Having a video recorder at each meeting to be uploaded to the GME website
- Having a camera available at meetings, GME leadership retreats, departmental functions, community functions, and campus functions
- Having a digital yearbook available to each PC
This committee will be committed to finding areas of strong skills and knowledge to create opportunities for professional growth.

 Goals

- Work with the Mentor Committee to find areas of opportunity to develop a training series for PCs
- Work with the Media Committee to establish an online series of professional development
- Explore options for having guest speakers at PC Subcommittee meetings

Carolina Hinojosa & Maria Miller, 2013-2014
PC Award Committee

This committee is responsible for enhancing PC Recognition.

Goals

- Explore having a quarterly recognition
- Will work closely with the Media Committee to enhance the recognition of the PC

Carolina Hinojosa & Maria Miller, 2013-2014
Social Events Committee

This committee will find opportunities to strengthen PC involvement in the community and on campus.

Goals

- Plan a PC Christmas gathering
- Explore being involved in the Light the Night Walk, Race for the Cure, and other community causes
- Plan a quarterly potluck
- Explore a professional spring event
- Birthday recognitions
- Work closely with the media committee and the professional development committee to strengthen PC involvement and camaraderie

Carolina Hinojosa & Maria Miller, 2013-2014