Memorandum

To: Chairs and Administrators

From: Dr. Cara B. Gonzales
WFA Leadership Award Committee

Date: 1/25/10

Re: Nominations for the WFA Leadership Award

Each year the Women’s Faculty Association solicits nominations for outstanding women students at the Health Science Center. A nominee is selected from each school for the annual WFA Leadership Award. Currently, we are requesting nomination packets from students who wish to be considered. The nominations can derive from the student herself, from another student, from a faculty member and from a campus organization or unit. Please distribute copies of the nomination forms (attached) to all eligible students in your program.

In reviewing the student nominees, the committee will look for:

• evidence of leadership
• evidence of acceptable academic performance
• participation in professional activities, teaching, and service

The Leadership Award is intended for a student who will be graduating in May of 2010. If you have questions please call me at 373-4542 or 567-0980.

To nominate a student, please complete the application attached and submit along with the following supporting documents to Dr. Cara B. Gonzales Dept. of Dental Diagnostic Science (Gonzalesc5@uthscsa.edu).

• the student’s transcripts
• 1-2 page personal statement
• 3 brief letters of recommendation

For consideration, the complete nomination packet must be received by 5:00pm on Friday, February 26, 2010.