

J-1 Exchange Visitor Process Chart

Department gathers & submits a complete J-1 visa application packet to the Office of International Services (OIS). *(Forms can be found at www.uthscsa.edu/ois)*

OIS reviews packet. If documents are missing or additional information is needed OIS will contact department.

OIS Processing Time: 5 to 10 business days

Once there J-1 packet is complete, a DS-2019 Form with information on applying for the J-1 visa is sent to the visitor.

Mailing Time: 3 to 7 business days

If the visitor is currently abroad, the visitor applies for the J-1 visa at the U.S. consulate upon receiving the DS-2019 Form and may enter the US up to 30 days before their J-1 program start date.

U.S. Consulate Processing Time: 3 days to 3 months

If the visitor is in the U.S. in another visa status, the visitor will use the DS-2019 Form to apply for a change of status from within the U.S.

USCIS Processing Time: 3 to 5 months

* There is no fee to departments for OIS to process a J-1 visa sponsorship request.