

H-1B Visa Process Chart

Department gathers & submits a complete H-1B packet to the Office of International Services (OIS). *(Forms can be found at www.uthscsa.edu/ois)*

OIS reviews packet. If documents are missing or additional information is needed OIS will contact department.
OIS Processing time: 5 to 10 business days

Once there is a complete H-1B packet, a Prevailing Wage request is submitted to the Department of Labor (DOL).
DOL Processing time: over 16 weeks.

When the prevailing wage is received, a Labor Condition application is submitted to the DOL.
DOL Processing time: 7 to 10 days.

When the LCA is certified, OIS prepares and submits the H-1B request to the U.S. Citizenship and Immigration Service (USCIS).
USCIS Processing time: 6 to 9 months for regular processing or 15 days for premium processing .

* All H-1B fees must be paid by the sponsoring department.

Inter-Departmental Transfer Voucher (IDT) to OIS: \$750

Government filing fee to USCIS: \$460

Government fraud detection fee to USCIS: \$500 *(Only required for new H-1B employees to the UT Health Science Center)*

Government premium processing fee: \$1225 *(Additional fee only required for premium processing cases)*