Re-Hiring an Employee (EE)

1. See Hire Business Flow for Preceding Steps
2. Enter an effective dated row on the Existing Job Record in HCM
   - Email to Safety
   - Email to Payroll
   - Email to Dept
   - Key Request
   - Submit P-SAR Form for USER ID access
   - Prepare New Hire Packet
   - Prepare paperwork for orientation
   - EE Role Assigned
   - Provide Domain and Email Access
   - Email to UT Police
   - Email to Benefits
   - Email to Training
   - Email to HCM Security
   - Email to CR