

HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES

Chapter 5	Information Management & Services	Effective:	June 2000
Section 5.3	Business Office	Revised:	May 2016
Policy 5.3.1	Mission	Responsibility:	Vice President and Chief Information Officer

MISSION

Mission

The mission of the Information Management & Services Business Office (IMSBO) is to manage the financial operations and provide oversight for the financial and administrative processes for Information Management & Services (IMS). The IMSBO is charged with the responsibility affecting five areas: accounting, billing, financial management, budget and research, and process improvement. The IMSBO is also charged with the responsibility of Access Control Executive for IMS and acts as the Executive Committee representative for IMS in matters of financial and administrative nature.
