EMERITUS

Policy

Emeritus faculty title denotes an established record of dedication and distinguished and honorable service at the Health Science Center. The Board of Regents has final approval of Emeritus appointments. The appointment may be bestowed at retirement or in anticipation of retirement, effective the first of the fiscal year (September 1) following the date of retirement, and is given for life.

Criteria

Criteria for an appointment to an Emeritus Professorship are:

1. Minimum of eight consecutive years of employment just prior to retirement and having attained the rank of full professor with tenure.

2. Outstanding leadership and distinction in candidate’s field recognized broadly by senior faculty, typically both in the United States and abroad.

3. Originality, independence, leadership, and continuing productivity in investigative, teaching, or scholarly activity.

4. Ability to develop in student’s superb scholarly curiosity, critical thinking, and productivity relative to candidate’s field of study.

5. Excellence as an academic role model for students and faculty.

6. Consistently excellent contributions as a faculty member in the operation, development, and/or improvement of the department and/or School.

Process

The nominations process can begin once a firm retirement date has been established in writing and maybe initiated after retirement. The nomination will be approved and forwarded in sequence by the department’s/School’s Promotions, Tenure and Appointments Committee (PTAC), and forwarded by the department Chair through the appropriate Dean for consideration to then be considered by the Health
Science Center PTAC, which is advisory to the President. Once approved by the President, the recommendation will be forwarded to the Board of Regents for approval.

Materials that should accompany the recommendation include:

a. The candidate’s curriculum vita and letters of recommendation from senior faculty outside this institution, documenting the candidate’s outstanding leadership and distinction in their field.

b. It is suggested for criteria 2 through 6 above, that, in addition to the nominating Chair’s letter and the Dean’s approval, letters be obtained from faculty members in the applicant’s home department or School and, when appropriate, from faculty members in the other Schools of the Health Science Center.

c. Additionally, when suitable or otherwise not obvious from the individual’s curriculum vita, documentation of the individual’s impact upon students should be sought from selected alumnae.

The Board of Regents has final approval of Emeritus appointments. Such appointments become effective on September 1, if approved by the Regents at their August meeting.

Upon approval of the Board of Regents, the newly named emeritus faculty member will be notified in writing with a letter signed by the Health Science Center President. This letter will include a list of the benefits to be bestowed, as follows:

1. Have the right to add the title to his/her signature block;

2. Retain Health Science Center e-mail account and address;

3. Receive a special parking tag, upon formal request through department, that is usable in any non-reserved parking place on the Health Science Center campus;

4. Be listed as Emeritus under department in the faculty staff online directory;
5. Receive a complementary membership to the Association of Retired Faculty and Associates (ARFA);

6. Receive invitations to all campus-wide events.

Professor Emeritus status does not obligate the Health Science Center to provide office or laboratory space; however, space may be assigned if it is available.