

## HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES

Chapter 2	General Policies and Procedures	Effective:	April 2000
Section 2.6	Miscellaneous	Revised:	February 2010
<b>Policy 2.6.2</b>	<b>Flags at Half Staff</b>	Responsibility:	President

# FLAGS AT HALF STAFF

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## **Policy**

The flags of the United States of America and the State of Texas shall be placed at half staff at the Health Science Center only on the following occasions/occurrences:

1. On Memorial Day, the flag is flown at Half-Staff until noon, and then raised to Full Staff until sundown.
2. On Peace Officers Memorial Day.
3. September 11<sup>th</sup>, "Patriot Day."
4. At the Direction of the President of the United States; or,
5. At the Direction of the Governor of the State of Texas.

Additionally, the POW/MIA flag will be flown on the following dates. The proper protocol for these days only, is to fly the POW/MIA flag below the American flag.

1. The third Saturday in May, "Armed Forces Day";
  2. The last Monday in May, "Memorial Day" (Half-Staff);
  3. June 14<sup>th</sup>, "Flag Day";
  4. The third Friday in September, "National POW/MIA Recognition Day"; and,
  5. November 11<sup>th</sup>, "Veterans Day".
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