15.4.1: International Oversight Committee

| Chapter 15 | International Policies and Procedures | Originated: | October 2010 |
| Section 15.4 | International Oversight Committee | Reviewed w/ Changes: | November 2019 |
| Responsible Entity: | Vice President for Academic, Faculty, and Student Affairs | Reviewed w/o Changes: | |

I. Members

A. Assistant Vice President for Environmental Health & Safety

B. Chief Legal Officer

C. One Associate or Assistant Dean from each School, or designated faculty representative:
   1. School of Dentistry
   2. Long School of Medicine
   3. Graduate School of Biomedical Sciences
   4. School of Nursing
   5. School of Health Professions

II. Chair (non-voting)

A. Director, Office of International Services

III. Scope

A. Per UT System Policy 190, the University must have an International Oversight Committee (IOC). The IOC is responsible for reviewing and approving all University-sponsored travel to areas of High Risk. This includes travel to locations where the U.S. Department of State has issued a Travel Advisory Level 4: Do Not Travel or Level 3: Reconsider Travel (note: this includes numerical advisory levels for sub-regions within a country even if the country
is a Level 1 or 2; e.g., states in Mexico, or where the IOC has deemed significant health, safety, or security risks are present.

IV. Charge

A. The role of the Committee is to:

1. Review requests for business and/or educational travel to international high-risk destinations as determined by the U.S. Department of State’s Travel Advisory list.

2. Determine on a case-by-case basis whether or not and when to grant an exemption to policy due to special or extenuating circumstances.

3. Determine whether or not and when to suspend business travel, University sponsored programs and trips, or education abroad opportunities offered by the University in countries in which a significant health or safety concern is present.

4. Act as a review/appeal board for concerns related to international travel by members of the University community.

V. Process

A. The IOC members are charged with conducting a thorough risk assessment of the proposed international travel site and/or location that will carefully review the health and safety situation of the locality and other associated risk concerns before an exception will be considered.

B. An approval will be granted if the majority of the IOC members vote affirmatively. Processes and procedures for requesting a waiver policy may be found on the OIS intranet site.

VI. Term of Membership

A. Standing Appointment

VII. Specific Provisions

A. Please refer to the Specific Provisions (IV) section in the Handbook of Operating Policies, Section 15.2.1, “International Travel Policies”.