

HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES

Chapter 1	Administration and Organization	Effective:	June 2000
Section 1.7	Standing Committees	Revised:	December 2015
Policy 1.7.15	Radiation Safety Committee	Responsibility:	Executive Vice President for Facilities Planning and Operations

RADIATION SAFETY COMMITTEE

Members

1. One research faculty representatives from the Graduate School of Biomedical Sciences
 2. One clinical faculty representatives from the School of Dentistry
 3. One clinical faculty representatives from the School of Medicine
 4. One faculty representative from Nuclear Medicine
 5. One faculty representative from Radiation Oncology
 6. One faculty representative who is a Radiologist
 7. One representative who is a Veterinarian
 8. One representative from University Health System/Nursing Service
 9. One medical physicist from Radiological Sciences
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Ex-Officio (with vote)

1. Representative, University Health System Administration
 2. Safety Officer, Environmental Health and Safety
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Ex-Officio (without vote)

1. Executive Vice President for Facilities Planning and Operations
 2. Radiation Safety Officer, Environmental Health and Safety
 3. PET Consultant, Research Imaging Center
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Chair

The Assistant Vice President for Risk Management and Safety makes Chair and Vice Chair appointment recommendations from the membership to the Vice President for Academic, Faculty, and Student Affairs. The Vice President for Academic, Faculty, and Student Affairs will recommend to the President approval or disapproval for the

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appointment of the proposed Chair.

Charge

To serve in an advisory and consultative capacity to the President and the Executive Vice President for Facilities Planning and Operations and to advise the Radiation Safety Office:

- to review all license applications and authorize all licenses, appending special conditions as needed;
- to act as an avenue of appeal in cases of dispute and exception; and,
- to be responsible for policies and practices regarding license and use of radioactive materials and sources of ionizing and non-ionizing radiation at the Health Science Center.

The implementation of the Radiation Safety Program is delegated to the Radiation Safety Officer. This Committee is mandated by Texas Department of State Health Services Policy. It supports the institution's Human Research Protection Program by reviewing research studies that involve radiation exposure of human participants as part of the research; the Committee notifies the Institutional Review Board (IRB) upon the review and approval of such studies or failure to approve them. Approval of the Radiation Safety Committee is required prior to final IRB approval.

Experience and/or interest in the safe receipt, use, storage and disposal of radioactive material or the use of ionizing radiation is highly desirable. An expedited review subcommittee will electronically review protocols between meetings that involve human participants. Other subcommittees may be required to meet between full Committee meetings. Tenured or non-tenured faculty are welcome.

Term of Membership

Three years
