

HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES

Chapter 1	Administration and Organization	Effective:	June 2000
Section 1.7	Standing Committees	Revised:	December 2008
Policy 1.7.1	Institutional Biosafety Committee	Responsibility:	Vice President for Research

INSTITUTIONAL BIOSAFETY COMMITTEE

Members

1. One faculty representative from the Health Professions
 2. Four faculty representatives from the Basic Sciences departments
 3. Three faculty representatives from the Dental departments
 4. Three faculty representatives from the Medical departments
 5. One faculty representative from the Nursing departments
 6. Two representatives from the community who have no fiscal connection with the Health Science Center
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Ex-Officio (with vote)

1. Institutional Biosafety Officer
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Ex-Officio (without vote)

1. Veterinarian, Laboratory Animal Resources
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Chair

The Institutional Biosafety Committee will recommend to the Vice President for Research a Chair of the Committee. After deliberation on the recommendation, the Vice President for Research will recommend to the President approval or disapproval for the appointment of the proposed Chair.

Charge

To serve in an advisory and consultative capacity to the President and the Vice President for Research, and to advise the Environmental Health and Safety Office in matters pertaining to hazards of a biological nature; review and approve grant/contract requests for research projects that involve recombinant DNA and/or replicating agents that are known or suspected pathogens; advise on the safe receipt, use, storage, and disposal of potentially hazardous biological agents; assess the risks involved in such projects and the measures proposed for their containment; review plans for areas designated to be constructed or

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remodeled for biohazardous work; establish criteria and monitor adherence to these criteria for the use of biohazardous agents and facilities designed for use with such agents; and serve as an avenue of appeal in cases of dispute and exception. This Committee is mandated by National Institutes of Health (NIH) policies.

For research protocols involving the deliberate transfer of recombinant DNA into human research participants, a separate University of Texas System Institutional Biosafety Committee (IBC) must review and approve the protocol. The NIH Recombinant DNA Advisory Committee (RAC) must also review and approve the protocol. The IBC notifies the Institutional Review Board (IRB) upon completion of their approval or failure to approve. Approval from The University of Texas System IBC is required prior to final IRB approval. The Health Science Center's IRB cannot make a final determination about a protocol until both the University of Texas System IBC and RAC reviews and approvals have taken place.

**Term of
Membership**

Three years
