



Patient Authorization for Release of Health Records to External Parties

1. I authorize \_\_\_\_\_ to disclose information from the health records of: \_\_\_\_\_

Account #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ (patient)

2. The information is to be disclosed to: \_\_\_\_\_

Address (sender/receiver if other than UT Health San Antonio): \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

I authorize this information to be disclosed in the following ways:

- Written/Photocopy/Paper Electronic Format Verbal Fax Electronic Mail \*

Purpose of the disclosure: \_\_\_\_\_

3. Dates of Treatment: From: \_\_\_\_\_ To: \_\_\_\_\_

Specific reports to be disclosed:

- Progress Notes Laboratory Reports Operative Reports
Discharge Summary Radiology Reports Consultation Reports
X-ray films or other images Photographs/Videotapes Records from other facilities
Entire Health Records (including, but not limited to, information regarding medical/health treatment, insurance, demographics, referral documents, and records from other facilities.)
Other (Specify): \_\_\_\_\_

I give specific authorization to disclose the following information:

- HIV test results Documentation of AIDS diagnosis
Drug and alcohol abuse treatment records Psychiatric/Mental Health treatment records

I understand that I may withdraw or revoke my permission at any time. If I withdraw my permission, my information may no longer be used or released for the reasons covered by this authorization. However, any disclosures already made with my permission are unable to be taken back. I may revoke this authorization by notifying UT Health San Antonio in writing.

My treatment will not be based on the completion of this authorization form. The information to be released by this authorization may be re-released by the person or organization that receives it and may no longer be protected by Federal or Texas privacy regulations.

Unless revoked earlier, this authorization expires in one year unless I specify another time: \_\_\_\_\_

I release the individual or organization named in this authorization from legal responsibility or liability for the disclosure of the records as authorized on this form. I understand that this authorization is voluntary and that I may refuse to sign it. I will be provided a copy of this signed authorization, if requested. A photocopy of this authorization is as valid as the original.

Signature of Patient (or Patient Representative)

Date

Printed Name of Patient or Patient Representative

Authority of Representative to Act for Patient (Relationship to Patient)

\* Need to ensure separate E-mail Authorization Agreement is signed. Note: Release of Psychotherapy notes requires a separate authorization.