

GRADUATE MEDICAL EDUCATION COMMITTEE

Minutes

June 14, 2005

Approved by: _____

Lois L. Bready, M.D., Chair

Voting Members Present	L Bready, MD, Chair Constance Barone, MD Karin Brewer for Elly Xenakis, MD Daniel Carlisle, MD Ted Dubrawsky for Merrill Carolin, MD	Ewell Clarke, MD George Crawford, MD Daniel Dent, MD Rosemary Hickey, MD Matt Hopkins, MD Peter Learn, MD Jennifer Peel, PhD	Carlos Rosende, MD	<u>CSR Representative</u> Ray Afaisen <u>UHS Representatives</u> Alt-Betty Flowers <u>VAH Representatives</u> Ray Chung, MD Alt-Barbara Stroud	(Teleconference) <u>VBMC Representatives</u> Adela Valdez, MD <u>RAHC Representative</u> James Hanley, MD
Non-Voting & Others Present	Eileen Klieffner	Lisa Marquise	Janis Strong	James Tysinger, Ph.D.	Claudio Zeballos, MD
Voting Members Absent	Kathy Bowers Greg Bowling, MD Robert Castro, MD (excused) Daniel Dumitru, MD	John Erickson, MD (excused) Larry Fowler, MD Debra Hunt, MD Joe Johnston, MD John Littlefield, PhD	Kenneth Matthews, MD Rosemay Michel, DPM Robert Nolan, MD (excused) Miguel Ramirez, MD	Melanie Richards, MD Blake Simpson, MD Kit Smart (excused) Cynthia Spears Melissa Watson, MD	<u>SAUSHEC Representatives</u> John Roscelli, MD Alt-Richard Boggs <u>McAllen Representative</u> Juan Trevino, MD

	GMEC DUTY¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
1. Opening		The Graduate Medical Education Committee of The University of Texas Health Science Center met for a scheduled meeting on Tuesday, June 14, 2005, at 4:00 p.m. in Room J 114, VA Hospital. Dr. Bready called the meeting to order at 4:00 p.m.		

¹ **Regarding GME Committee Responsibilities** (ACGME Institutional Requirements IV.B), the GMEC must: **(1)** establish and implement policies and procedures regarding the quality of education and the work environment for the residents in all ACGME-accredited programs **(2)** review annually and make recommendations to the Sponsoring Institution on resident stipends, benefits, and funding for resident positions to assure that these are reasonable and fair; **(3)** establish and maintain appropriate oversight of and liaison with program directors and assure that program directors establish and maintain proper oversight of and liaison with appropriate personnel of other institutions participating in the ACGME-accredited programs of the Sponsoring Institution; **(4)** establish and implement formal written policies and procedures governing resident duty hours in compliance with the Institutional and Program Requirements; **(5)** assure that ACGME-accredited programs provide appropriate supervision for all residents that is consistent with proper patient care, the educational needs of residents, and the applicable Program Requirements; **(6)** assure that each program provides a curriculum and an evaluation system to ensure that residents demonstrate achievement of the six general competencies listed in Section III.E and as defined in each set of Program Requirements; **(7)** establish and implement formal written institutional policies for the selection, evaluation, promotion, and dismissal of residents in compliance with the Institutional and Program Requirements; **(8)** regularly review all ACGME program accreditation letters and monitor action plans for the correction of concerns and areas of noncompliance; **(9)** regularly review the Sponsoring Institution's Letter of Report from the IRC and develop and monitor action plans for the correction of concerns and areas of noncompliance; **(10)** review and approve prior to submission to the ACGME program changes, revisions, correspondence, etc.; **(11)** conduct internal reviews of all ACGME-accredited programs including subspecialty programs to assess their compliance with the Institutional Requirements and the Program Requirements of the ACGME Residency Review Committees in accordance with the guidelines in Section V.

2. Approval of Minutes		The minutes of May 10, 2005 were reviewed.	Approved as written.	Closed
3. New Business		Clinical Skills Center presentation by Diane Ferguson, Director of CSC.	For informational purposes only	Closed
4. Ongoing Business		1. Standing Reports:		
		a. DIO—Dr. Lois Bready		
	1	Dr. Bready asked the Committee to review and approve a new policy on Assessment of Educational Effectiveness of Programs. Dr. Peel volunteered to coordinate the creation of an Annual Evaluation template that will be available on the GME website. Dr. James Hanley, program director, Internal Medicine – RAHC and Dr. Rosemary Hickey, program director, Anesthesiology, volunteered their programs for the pilot.	The GMEC approved the new policy.	Closed
	1	Dr. Bready asked the Committee to review and approve the updated policy on Resident Email Accounts at UTHSCSA.	The GMEC approved the revised policy.	Closed
	1	Dr. Bready asked the Committee to review and approve the Internal Medicine – RAHC/Valley Baptist Medical Center institutional policies.	The GMEC approved the policies.	Closed
	2	Dr. Bready asked the Committee to review the Pain Management request for waiver of Policy on Resident Compensation for Christine Vidouria, M.D., who will pursue a one year fellowship in Pain Medicine, to be funded by a local group of physicians.	For informational purposes only	Open (Dr. Bready)
	1	Dr. Bready shared information about the Base Realignment and Closure (BRAC) process.	For informational purposes only	Open (Dr. Bready)
	2, 3	Dr. Bready asked the Committee to review a letter from the Department of Health & Human Services requesting that the New York-Presbyterian Hospital reimburse Medicare \$8,411,409 for overclaimed GME and IME units.	For informational purposes only	Open (Dr. Bready)
	5	Dr. Chung elaborated on the VAH proposed policy on copy and paste (cloned notes) procedures for medical record documentation.	For informational purposes only	Open (Dr. Bready)
	4, 5	Dr. Bready discussed on the recently adopted Podiatry Duty Hours and Resident Supervision Policies. She pointed out the policies are very similar to the ACGME policies.	For informational purposes only	Open (Dr. Bready)
		b. Internal Review Subcommittee – Dr. Nolan		
	11	Dr. Nolan discussed the Orthopaedic Sports Medicine Internal Review Report.	For informational purposes only	Open (Dr. Nolan)
	8, 11	Dr. Nolan announced the next Internal Review will occur at the Family Practice Program in McAllen on July 27, 2005.	For informational purposes only	Open (Dr. Nolan)
		c. Working Environment Subcommittee – Dr. Carlisle		
	1	Dr. Carlisle reported that the parking situation at UHS should be alleviated soon. If approved, the residents can park on the first & third floors of the Physicians Garage at UHS.	For informational purposes only	Open (Dr. Carlisle)
		d. General Competencies Subcommittee – Dr. Peel		
	6	Dr. Peel established a Work Group on Resident Portfolios for evaluating the General Competencies. Drs. Carlisle, Hickey and Clarke volunteered their programs. Dr. Peel also plans to invite a resident to join the group that will develop best practices.	For informational purposes only	Open (Dr. Peel)

		e. Resident Duty Hours Subcommittee – Dr. Crawford		
	4	Dr. Crawford reported that the Institutional Duty Hours survey is complete, the data are being analyzed, and he will present the final report and discuss it at the July GMEC meeting.	For informational purposes only	Open (Dr. Crawford)
		f. Resident Supervision Committee – Dr. Chung		
	5	Dr. Chung announced the following Supervision Policies for re-approval with no changes: Diagnostic Radiology, Nephrology, Hand Surgery & Orthopaedic Surgery.	For informational purposes only	Open (Dr. Chung)
		g. Resident Tracking Software Subcommittee – Dr. Erikson & Ms. Wendy Breton		
	1	Nothing to report.	For informational purposes only	Open (Dr. Erikson)
		h. Resident Allocation Subcommittee (ad hoc) – Dr. Rosende		
	2	Nothing to report.	For informational purposes only	Open (Dr. Rosende)
		i. Housestaff Council – Dr. Hopkins		
	1	Dr. Hopkins announced that Fiesta Texas tickets will be distributed during the New Resident Orientation on June 23, 2005.	For informational purposes only	Open (Dr. Hopkins)
		2. ACGME RRC Correspondence		
	3	3. UHS Report: Dr. Bready announced that there is information for IMGs on the GME Website.		
	3	4. VA Report: Dr. Chung announced that JCAHO will visit on Sept. 12-16, 2005. He also stated that the Inspector General is going to require fingerprinting of all residents.		
	3	5. SAUSHEC Report: No Report		
	3	6. CHRISTUS Santa Rosa Report – Mr. Afaisen reported that Resident Orientation will be held on June 30, 2005 from 7:30 am to noon. He also mentioned their colo-rectal fellowship will begin on July 1, 2005.		
		7. Announcements:		
		<ul style="list-style-type: none"> o August 9th visit by Doris Quinn, Ph.D. and John Bingham, M.H.A. of Vanderbilt University to discuss their “Healthcare Matrix” o Article: “Using a Healthcare Matrix to Assess Patient Care in Terms of Aims for Improvement and Core Competencies” o ACGME Educational Conference Dates o UT Conference on Medical Education o Call for nominations for the AAMC’s 2005 ORR Community Service Recognition Award o Article: “Sexual Harassment in Academic Medicine: Persistence, Non-Reporting, and Institutional Response 		
		GMEC meetings will be at 4:00 p.m. in Room J-114 at the VA Hospital on: July 12, 2005 August 9, 2005 Sept. 13, 2005 October 11, 2005		
5. Adjournment		The meeting was adjourned at 4:54 p.m.		