

GRADUATE MEDICAL EDUCATION COMMITTEE

Minutes

April 12, 2005

Approved by: _____

Lois L. Bready, M.D., Chair

Voting Members Present	L Bready, MD, Chair Constance Barone, MD Kathy Bowers Daniel Carlisle, MD Robert Castro, MD Ewell Clarke, MD Gary Campbell, MD for Daniel Dumitru, MD	Larry Fowler, MD Stacy Allen, MD for Rosemary Hickey, MD Meghna Joshi, MD Peter Learn, MD Kenneth Matthews, MD Rosemay Michel, DPM Robert Nolan, MD	Jennifer Peel, PhD Carlos Rosende, MD Kit Smart Cynthia Spears Melissa Watson, MD Kristen Plastino, MD for Elly Xenakis, MD	<u>SAUSHEC Representatives</u> John Roscelli, MD Alt-Richard Boggs <u>UHS Representatives</u> Alt-Betty Flowers <u>VAH Representatives</u> Ray Chung, MD	
Non-Voting & Others Present	D. Baruch-Bienen, MD Wendy Bretón Hilda Cheatum	Beverly Combs Evelyn Evans Julieanne Flynn, MD	David Jimenez, MD Lisa Marquise James Tysinger, PhD		
Voting Members Absent	Brett Anderson, MD Greg Bowling, MD Karin Brewer Merril Carolin, MD George Crawford, MD	Daniel Dent, MD Matt Hopkins, MD John Erickson, MD Debra Hunt, MD Joe Johnston, MD	John Littlefield, PhD Miguel Ramirez, MD Melanie Richards, MD Blake Simpson, MD	<u>CSR Representative</u> Ray Afaisen <u>VBMC Representatives</u> Jim Salyer	(Teleconference) <u>RAHC Representative</u> James Hanley, MD <u>McAllen Representative</u> Juan Trevino, MD

	GMEC DUTY¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
1. Opening		The Graduate Medical Education Committee of The University of Texas Health Science Center met for a scheduled meeting on Tuesday, April 12, 2005, at 4:00 p.m. in Room J 114, VA Hospital. Dr. Bready called the meeting to order at 4:05 p.m.		

¹ **Regarding GME Committee Responsibilities** (ACGME Institutional Requirements IV.B), the GMEC must: **(1)** establish and implement policies and procedures regarding the quality of education and the work environment for the residents in all ACGME-accredited programs **(2)** review annually and make recommendations to the Sponsoring Institution on resident stipends, benefits, and funding for resident positions to assure that these are reasonable and fair; **(3)** establish and maintain appropriate oversight of and liaison with program directors and assure that program directors establish and maintain proper oversight of and liaison with appropriate personnel of other institutions participating in the ACGME-accredited programs of the Sponsoring Institution; **(4)** establish and implement formal written policies and procedures governing resident duty hours in compliance with the Institutional and Program Requirements; **(5)** assure that ACGME-accredited programs provide appropriate supervision for all residents that is consistent with proper patient care, the educational needs of residents, and the applicable Program Requirements; **(6)** assure that each program provides a curriculum and an evaluation system to ensure that residents demonstrate achievement of the six general competencies listed in Section III.E and as defined in each set of Program Requirements; **(7)** establish and implement formal written institutional policies for the selection, evaluation, promotion, and dismissal of residents in compliance with the Institutional and Program Requirements; **(8)** regularly review all ACGME program accreditation letters and monitor action plans for the correction of concerns and areas of noncompliance; **(9)** regularly review the Sponsoring Institution's Letter of Report from the IRC and develop and monitor action plans for the correction of concerns and areas of noncompliance; **(10)** review and approve prior to submission to the ACGME program changes, revisions, correspondence, etc.; **(11)** conduct internal reviews of all ACGME-accredited programs including subspecialty programs to assess their compliance with the Institutional Requirements and the Program Requirements of the ACGME Residency Review Committees in accordance with the guidelines in Section V.

2. Approval of Minutes		The minutes of March 8, 2005 were reviewed.	Approved as written.	Closed
3. New Business		None to report	For informational purposes only	
4. Ongoing Business		1. Standing Reports:		
		a. DIO—Dr. Lois Bready		
	1	Dr. Bready announced that the ACGME has amended the Business Associate Agreement document to include electronic personal health information. The GME office will ask each program to update their BAAs when they update their Program Agreements.	For informational purposes only	Open (Dr. Bready)
	4	Dr. Bready asked the Committee to review the memorandum from Mr. Jack Park, UT Senior Legal Officer, relating to the potential for institutional liability relating to the resident’s duty hours issue.	For informational purposes only	Open (Dr. Bready)
	8, 9, 11	Dr. Bready asked the Committee to review the Program Oversight Table.	For informational purposes only	Open (Dr. Bready)
		b. Internal Review Subcommittee – Dr. Nolan		
	11	Dr. Nolan announced the pending Internal Reviews for April and May.	For informational purposes only	Open (Dr. Nolan)
	9, 11	RRC Action Plans were discussed for the following programs: Institutional Geriatric medicine Cardiovascular disease Infectious disease Endocrinology, diabetes and metabolism Interventional cardiology Gastroenterology	Action Plan Reports approved by GMEC.	Open (Dr. Bready)
		c. Working Environment Subcommittee – Dr. Carlisle		
	1	Dr. Carlisle reported that a meeting was held with UHS administrators to discuss solutions to the residents’ parking situation. Dr. Nolan asked that the subcommittee assist the Pediatric residents with the parking problems they are encountering at Christus Santa Rosa. Dr. Carlisle also plans to meet with Betty Flowers to discuss some of the residents’ dissatisfaction with the meal ticket card system.	Follow up at next month’s meeting.	Open (Dr. Carlisle)
		d. General Competencies Subcommittee – Dr. Peel		
		Nothing to report.		Open (Dr. Peel)
		e. Resident Duty Hours Subcommittee – Dr. Baruch for Dr. Crawford		
	4	Dr. Baruch announced the next Duty Hours survey will occur on May 5 th . Dr. Peel is meeting with program focus groups individually and will continue through the next month.	For informational purposes only	Open (Dr. Crawford)
		f. Resident Supervision Committee – Dr. Chung		
	5	Dr. Chung asked for approval of Supervision policies with no changes for the following programs: Dermatology, Obstetrics & gynecology, Family practice – San Antonio, Orthopaedic surgery, Gastroenterology, Pediatric pathology,	For informational purposes only	Open (Dr. Chung)

