

GRADUATE MEDICAL EDUCATION COMMITTEE

Minutes
December 9, 2008

Approved by: _____

Lois L. Bready, M.D., Chair

Voting Members Present	Robert Nolan, MD, Vice-Chair Mark Nadeau, MD Larry Fowler, MD Howard Wang, MD John Erikson, MD Constance Fry, MD	Kenneth Matthews, MD Rajeev Suri, MD Tracy Johnson, MD Daniel Dent, MD Jennifer Peel, PhD Ann Franklin George Crawford, MD Lena Vasquez, MD	Dr. K.C. McMains Ms. Teri Hill Jon Courand, MD Scott Bale, MD Jane Lynch, MD James Myatt, MD James Hanley, MD	<u>SAUSHEC Representatives</u> Ken Torrington, MD <u>UHS Representatives</u> Ms. Betty Flowers Mr. Tom Peters <u>VAH Representative</u> David Dooley, MD <u>CSR Representative</u>	(Teleconference) <u>VBMC Representative</u> Adela Valdez, MD,
Advisory Members – Non-Voting	James Tysinger, MD				
Others in Attendance	Kit Smart Edward Norwood Ross Willis, PhD	Leslie Swasey Janis Strong James Rogers, MD	Margarita Vasquez, MD	Brent Wagner, MD Stephanie Levine, MD	
Voting Members Absent	Lois Bready, Chair-excused Merrill Carolin, MD Elly M-J Xenakis, MD Jorge Naranjo, MD	Darlene Metter, MD Thomas Matthews, MD Robert Castro, MD James Hanley, MD Daniel Carlisle, MD John Erickson, MD	Lillian Liao, MD C. Dave Fuller, MD John R. Brenner, MD Shane Anderson, MD Richard Holt, MD	Dustin Kiker, MD Craig Robson, MD	
Guests on Agenda: none					
<p>GME Committee Responsibilities: (ACGME Institutional Requirements III.B), the GMEC must establish and implement policies and procedures regarding the quality of education and the work environment:</p> <p>1) Stipends and position allocation; 2) Communication with program directors and site directors; 3) Resident duty hours; 4) Resident supervision; 5) Communication with Medical Staff; 6) Curriculum and evaluation; 7) Resident status: Selection, evaluation, promotion, transfer, discipline, and/or dismissal of residents; 8) Oversight of program accreditation; 9) Management of institutional accreditation; 10) Oversight of program changes; 11) Experimentation and innovation; 12) Oversight of reductions and closures; 13) Vendor interactions.</p>					

	GMEC DUTY¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
1. Opening		The Graduate Medical Education Committee of The University of Texas Health Science Center met for a scheduled meeting on Tuesday, December 9, 2008, at 4:02 p.m. in the School of Medicine Conference Room, room 373-L, in the Medical School. In Dr. Bready's scheduled absence, Dr. Nolan called the meeting to order at 4:02 p.m.		
2. Approval of Minutes		The minutes of November 18, 2008 were reviewed.	Approved as written.	Closed
3. Consent Agenda	2,8	Quality and Accreditation Subcommittee Minutes	Approved as written.	
4. Ongoing Business		1. Standing Reports:		
		a. Vice-Chair, Dr. Robert Nolan		
	2,5,10	<ul style="list-style-type: none"> Dr. Nolan discussed the various events regarding flaws in tracking PIT expirations. Notification letter from CPME that complaint has been considered non-valid. Institute of Medicine Report regarding duty hours. Report is only a recommendation. Dr. Dent stressed the financial impact if this report is implemented. Dr. Bready is preparing a survey to be circulated to program directors. Policy on Interactions Between Residents and Physician Recruiters was voted and approved. 	For informational purposes only. Policy approved as written.	Open
		b. Patient Care Quality and Safety		
		c. Quality and Accreditation Subcommittee – Dr. Nolan		
		<ul style="list-style-type: none"> Minutes were posted on Consent Agenda. 		
	2,8,10,12	d. ACGME RRC Correspondence: <ul style="list-style-type: none"> RRC Email notification of a temporary increase approval for Pain Medicine dated November 21, 2008. RRC Email notification of Continued Accreditation of Ophthalmology (5 year cycle) dated November 24, 2008. Continued accreditation of Pathology dated December 4, 2008(5 year cycle). 	Information purposes only.	
	4,13	e. Working Environment Subcommittee: Dr. Courand <ul style="list-style-type: none"> Committee approved Policy on Interactions Between Residents and Physician Recruiters. 	For informational purposes only.	Open
		f. Education and Evaluation Subcommittee – Dr. Peel		

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	2,5,6	<p>Dr. Peel presented the following:</p> <ul style="list-style-type: none"> • <u>Program Director's Course (formerly, Program Leadership Development Series)</u> – "Preparing for Your Site Visit" - Thursday, December 11, 2008, 12-1pm – AAB 110-112 http://www.uthscsa.edu/gme/facultydevelopment.asp • <u>Teaching Faculty Course (formerly, Educational Faculty Development Series)</u> – "Conflict of Interest/Vendor Relations" – Wednesday, December 17, 2008, 12-1pm, 209L http://www.uthscsa.edu/gme/facultydevelopment.asp 	For informational purposes only.	Open
		g. Resident Allocation Subcommittee – Dr. Erikson		
	3	<p>h. Resident Duty Hours Subcommittee – Dr. Crawford</p> <ul style="list-style-type: none"> • Reviewed report and concluded it was generally favorable and showed improvement. 	For informational purposes only.	Open
		<p>i. Resident Supervision Subcommittee – Dr. Dooley Proposed Anesthesiology Resident Supervision Policy.</p>	For informational purposes only	
	2,7	<p>j. House Staff Council – Dr. Myatt</p> <ul style="list-style-type: none"> • Bike rack issue still pending. Mr. Peters responded that UHS is currently working on providing more spaces and a better location. • Holiday Party for Housestaff on December 10, 2008. • Practice Management Seminar on December 11, 2008 at 11:30 a.m. at UHS Foundation Room. • Housestaff Council elections begin in February/March. 	For informational purposes only.	Open
		l. Program Coordinators Subcommittee – Ms. Hill		
	2, 8	<ul style="list-style-type: none"> • Holiday Party on December 15, 2008. • Discussion regarding plans for 2009 workshop. 	For informational purposes only.	Closed
		3. RAHC Report: Dr. Valdez		
	2, 5	<ul style="list-style-type: none"> • Question arose regarding downsizing of Valley Baptist and the impact on the VA residents. 		Closed
		4. UHS Report: Betty Flowers		
	1,2	<ul style="list-style-type: none"> • Farewell to Mr. Peters and well wishes for his retirement. • 2009 UHS Budget passed. Housestaff salary increases effective July 1, 2009. 	For informational purposes only.	Closed
		5. VA Report: Dr. Dooley		
		<ul style="list-style-type: none"> • Library moved to Education Service area for interim (until 2010) • Space survey initiated. • Resident work environment meetings ongoing (administrative hassles). 		Closed

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		6. SAUSHEC Report: Dr. Torrington		
		<ul style="list-style-type: none"> BAMC parking issues. 	For informational purposes only.	
		7. CHRISTUS Santa Rosa Report – Ray Afaisen		
		No report		
		8. Announcements:		
	2	<ul style="list-style-type: none"> 2009 ACGME Educational Conference in Grapevine, Texas on March 5-9, 2008; registration now open-www.acgme.org. 2009 Southern Group on Educational Affairs (SGEA) Regional Conference in New Orleans on April 2-4, 2009- Hosted by Tulane University School of Medicine – http://tulane.edu/som/sgea/. Group on Resident Affairs (GRA) Spring Meeting – April 25-29, 2009 at the Sheraton Atlanta Hotel, Atlanta, Georgia. The January meeting date is currently undecided due to the holiday schedule. 	For informational purposes only.	Closed
5. Adjournment		The meeting was adjourned at 4:50 p.m.		