

**GRADUATE MEDICAL EDUCATION COMMITTEE**

Minutes

September 12, 2006

Approved by: \_\_\_\_\_

**Lois L. Bready, M.D., Chair**

<b>Voting Members Present</b>	Robert Nolan, MD, acting chair Karin Brewer Daniel Carlisle, MD Robert Castro, MD Jon Courand, MD	George Crawford, MD Neal Dalrymple, MD Daniel Dent, MD Larry Fowler, MD <b>Gianina Gomez, MD</b> Debra Hunt, MD	<i>Thomas Matthews, MD for Kenneth Matthews, MD</i> Mark Nadeau, MD Jennifer Peel, PhD Cynthia Spears <b>Brian Waters, MD</b>	<u>CSR Representative</u> Ray Afaisen <u>SAUSHEC Representatives</u> Alt-Richard Boggs <u>UHS Representatives</u> Alt-Stephanie Mitchell <u>VAH Representatives</u> Alt-Barbara Stroud	<b>(Teleconference)</b> <u>RAHC Representative</u> James Hanley, MD
<b>Non-Voting &amp; Others Present</b>	Joseph Basler, MD Hilda Cheatum Beverly Combs Oralia De La Garza	Julieanne Flynn, MD Eileen Kleffner Eric Kraus, MD Jane Lynch, MD	Lisa Marquise Darlene Metter, MD Joel Silberberg, MD	Kenneth Simcic, MD Doris Steckel Janis Strong	Gregory Swanson, MD Lora Tumlinson James Tysinger, PhD
<b>Voting Members Absent</b>	L Bready, MD, Chair Constance Barone, MD <b>Carolina Bonilla, MD</b> Kathy Bowers	Gary Campbell, DO Merrill Carolin, MD John Erickson, MD (exc)	Rosemary Hickey, MD G. Richard Holt, MD Javier LaFontaine, DPM John Littlefield, PhD (exc)	<b>Robert Love, DO</b> Carlos Rosende, MD (exc) Kit Smart (exc) Elly Xenakis, MD	<u>VBMC Representatives</u> Jim Salyer

	<b>GMEC DUTY<sup>1</sup></b>	<b>DISCUSSION/CONCLUSION</b>	<b>RECOMMENDATIONS</b>	<b>FOLLOW-UP (BY WHOM)</b>
<b>1. Opening</b>		The Graduate Medical Education Committee of The University of Texas Health Science Center met for a scheduled meeting on Tuesday, September 12, 2006, at 4:00 p.m. in the School of Medicine Conference Room, 373-L, in the Medical School. Dr. Nolan called the meeting to order at 4:03 p.m.		

<sup>1</sup> **Regarding GME Committee Responsibilities** (ACGME Institutional Requirements IV.B), the GMEC must: **(1)** establish and implement policies and procedures regarding the quality of education and the work environment for the residents in all ACGME-accredited programs **(2)** review annually and make recommendations to the Sponsoring Institution on resident stipends, benefits, and funding for resident positions to assure that these are reasonable and fair; **(3)** establish and maintain appropriate oversight of and liaison with program directors and assure that program directors establish and maintain proper oversight of and liaison with appropriate personnel of other institutions participating in the ACGME-accredited programs of the Sponsoring Institution; **(4)** establish and implement formal written policies and procedures governing resident duty hours in compliance with the Institutional and Program Requirements; **(5)** assure that ACGME-accredited programs provide appropriate supervision for all residents that is consistent with proper patient care, the educational needs of residents, and the applicable Program Requirements; **(6)** assure that each program provides a curriculum and an evaluation system to ensure that residents demonstrate achievement of the six general competencies listed in Section III.E and as defined in each set of Program Requirements; **(7)** establish and implement formal written institutional policies for the selection, evaluation, promotion, and dismissal of residents in compliance with the Institutional and Program Requirements; **(8)** regularly review all ACGME program accreditation letters and monitor action plans for the correction of concerns and areas of noncompliance; **(9)** regularly review the Sponsoring Institution's Letter of R<sup>1</sup>eport from the IRC and develop and monitor action plans for the correction of concerns and areas of noncompliance; **(10)** review and approve prior to submission to the ACGME program changes, revisions, correspondence, etc.; **(11)** conduct internal reviews of all ACGME-accredited programs including subspecialty programs to assess their compliance with the Institutional Requirements and the Program Requirements of the ACGME Residency Review Committees in accordance with the guidelines in Section V.

<b>2. Approval of Minutes</b>		The minutes of August 8, 2006 were reviewed.	Approved as written.	Closed
<b>3. New Business</b>		None to report	For informational purposes only	
<b>4. Ongoing Business</b>		<b>1. Standing Reports:</b>		
		<b>a. DIO—Dr. Robert Nolan (in Dr. Lois Bready's absence)</b>		
	1	Dr. Nolan asked the Committee to review the 2005-2006 GME Annual Report. The report has been presented to University hospital and has been forwarded to each participating institution.	For informational purposes only	Open (Dr. Bready)
	7	Dr. Nolan informed the Committee that the NRMP has a report titled, "Charting Outcomes of Applicants Matching to Their Preferred Specialty" available on their website at <a href="http://www.nrmp.org/matchoutcomes.pdf">www.nrmp.org/matchoutcomes.pdf</a> .	For informational purposes only	Open (Dr. Bready)
	7	Dr. Nolan reviewed the NRMP Statement on Professionalism with the Committee.	For informational purposes only	Open (Dr. Bready)
	3	Dr. Nolan announced that the Nephrology program will be sponsoring a J-1 physician in the Advanced Nephrology (Academic/Research Track). A copy of the verification statement is included in the agenda packet.	For informational purposes only	Open (Dr. Bready)
		<b>b. Internal Review Subcommittee – Dr. Nolan</b>		
	11	Dr. Nolan reviewed the Thoracic Surgery Internal Review Report.	Action Plan presented in the next three months.	Open (Dr. Nolan)
	11	Dr. Nolan discussed the Action Plans for the following programs: <ul style="list-style-type: none"> <li>• Nuclear Medicine Internal Review Action Plan – no follow-up necessary</li> <li>• Neonatal-Perinatal Medicine RRC Action Plan – no follow-up necessary</li> <li>• Pediatrics RRC Action Plan – follow-up report in April, 2008</li> </ul>	Pediatric follow-up report due in April, 2008.	Open (Dr. Nolan)
	11	Dr. Nolan announced the following programs have Internal Reviews pending: <ul style="list-style-type: none"> <li>• Orthopaedic Hand Surgery on 9/29/06</li> <li>• Radiation Oncology on 11/30/06</li> </ul>	For informational purposes only	Open (Dr. Nolan)
		<b>c. Working Environment Subcommittee – Dr. Carlisle</b>		
	1	Dr. Gomez, Housestaff Council President, asked about possible health club membership for residents at a reduced fee. Dr. Carlisle was asked to look into this matter.	Dr. Carlisle will report at October GMEC meeting.	Open (Dr. Carlisle)
		<b>d. General Competencies Subcommittee – Dr. Peel</b>		
	6	Dr. Peel announced the next Program Director Development Workshop will be held on 9/26/06 at noon. The topic is "Linking Outcomes to Program Revision".	For informational purposes only	Open (Dr. Peel)
		<b>e. Resident Duty Hours Subcommittee – Dr. Crawford</b>		
	4	Dr. Crawford asked the Committee to read the three JAMA articles in the agenda packet.	For informational purposes only	Open (Dr. Crawford)
		<b>f. Resident Supervision/Evaluation Subcommittee – Dr. Nolan</b>		
	5	Nothing to report.	For informational purposes only	Open (Dr. Nolan)

		<b>g. Resident Tracking Software Subcommittee – Dr. Erikson &amp; Ms. Wendy Breton</b>			
	3	Nothing to report.		For informational purposes only	Open (Dr. Erikson)
		<b>h. Resident Allocation Subcommittee (ad hoc) – Dr. Rosende</b>			
	2	Nothing to report.		For informational purposes only	Open (Dr. Rosende)
		<b>i. Housestaff Council – Dr. Gomez</b>			
	1	Dr. Gomez asked about the status on the BCMS memberships for residents. Dr. Nolan will check with Dr. Bready on the status.		Follow-up at October GMEC meeting.	Open (Dr. Gomez)
		<b>2. ACGME RRC Correspondence</b>			
	8, 10	<ul style="list-style-type: none"> <li>• August 2006 issue of the ACGME <u>Resident Review</u></li> <li>• Approval letter to Pain Medicine for temporary increase from 3 to 4 positions</li> </ul>		For informational purposes only	
	3	<b>3. UHS Report: No Report</b>			
		<b>4. VA Report:</b>			
	3	Ms. Barbara Stroud reported that the VAH is fingerprinting all staff and employees.		For informational purposes only	
		<b>5. SAUSHEC Report:</b>			
	3	Mr. Richard Boggs announced the Associate Dean for BAMC is Lt. Col. Jennifer Thompson.		For informational purposes only	
	3	<b>6. CHRISTUS Santa Rosa Report – No Report</b>			
		<b>7. Announcements:</b>			
		<ul style="list-style-type: none"> <li>• UTHSCSA Online Learning Fall 2006 Workshops</li> <li>• NIH Extramural Loan Repayment Program for Clinical researchers</li> </ul>		For informational purposes only	
		GMEC meetings will be at 4:00 p.m. in the School of Medicine Conference Room, 373-L, in the Medical School on:			
			October 10, 2006		
			November 14, 2006		
			December 12, 2006		
<b>5. Adjournment</b>		The meeting was adjourned at 4:49 p.m.			