

	GMEC DUTY ¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
1. Opening		The Graduate Medical Education Committee of The University of Texas Health Science Center met for a scheduled meeting on Tuesday, August 12, 2008, at 4:00 p.m. in the School of Medicine Conference Room, room 373-L, in the Medical School. Dr. Bready called the meeting to order at 4:02 p.m.		
2. Approval of Minutes		The minutes of July 8, 2008 were reviewed.	Approved as written.	Closed
3. Consent Agenda		No items this month.		
4. Ongoing Business		1. Standing Reports:		
		a. DIO—Dr. Lois Bready		
	2,5,10	<ul style="list-style-type: none"> Proposed appointment of new Program Director of Otolaryngology (Dr. K. Christopher McMains). Dr. McMains was approved by acclamation. 	For informational purposes only.	
	1,2,3,4,7,8	<ul style="list-style-type: none"> Reminder of ongoing Annual Program Reviews for core programs. Fellowships will be surveyed in October. 		
	2,5	<ul style="list-style-type: none"> Dr. Bready announced Texas Medical Board's new reporting deadlines and requirements for Physician in Training permit holders. 	For informational purposes only.	
	2,5	<ul style="list-style-type: none"> Continued discussion of process including timeline for foreign national trainees to obtain clearance to be granted access to computers at WHMC. Dr. Torrington announced that it could take as long as a year to complete the NCAI clearance, which must precede the application for IT access process. 	For informational purposes only.	
	2,5	<ul style="list-style-type: none"> Dr. Bready announced that the Updated Handbooks for Program Directors, Program Coordinators and GMEC Members are available on the UTHSCSA/GME website. 	For informational purposes only.	
	2,5	<ul style="list-style-type: none"> New fellowship program for Pediatrics Child Abuse has been created. At present the specialty is not accreditable, but it is anticipated to be so within the next 2 years. Dr. Nolan stated that a condition for application to the program for all fellows will be licensure by the Texas State Medical Board. 	For informational purposes only.	
	2,5,8,9	<ul style="list-style-type: none"> Process for accepting transferring residents and ACGME clarification. 	For informational purposes only.	
	2,5,8,9	<ul style="list-style-type: none"> Dr. Bready presented the program citation summary with explanation. This includes all citation items the 'belong' to all institutionally sponsored programs. Since some citations address multiple areas of 	For informational purposes only.	

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		<p>perceived deficiency, and these require different corrective actions, the DIOI has chosen to address each as a separate item. Thus, the 120 citation items are derived from 115 actual citations, concerns, or comments from LONs.</p> <ul style="list-style-type: none"> The Q&A Subcommittee will be tasked with maintaining this tracking system, which will allow improved oversight of institutional programs and areas of opportunity. 		
		b. Patient Care Quality and Safety		
	2,5,6	Report from Dr. Carlisle, Chair of UHS Quality/Risk Management Committee. Presentation on patient safety/quality of care initiatives within UHS. All present were requested to share the information with their programs and trainees. Dr. Carlisle agreed to obtain hangtags for programs to distribute to faculty and residents, to further facilitate information sharing.	For informational purposes only.	
		c. Innovative Project Tracking		
	11	No report – no action on ACGME Portfolio Project (Nuclear Medicine)		
		d. Quality and Accreditation Subcommittee – Dr. Nolan		
	2,8	<p>Dr. Nolan presented the following information to the Committee:</p> <ul style="list-style-type: none"> July 28, 2008 Subcommittee Minutes Internal Review Completed – Urology Pending Internal Reviews of ACGME-accredited programs: <ul style="list-style-type: none"> Surgery Critical Care – August 28, 2008 Pending Non-ACGME Accredited Programs <ul style="list-style-type: none"> Neurological Surgery Critical Care - TBA <p>Scheduled Site Visits:</p> <ul style="list-style-type: none"> Institutional – August 19, 2008 Ophthalmology – August 20, 2008 Cytopathology – August 21, 2008 OB/GYN – November 19, 2008 Nuclear Medicine – November 20, 2008 	For informational purposes only.	Open (Dr. Nolan)
	2,8,9,10	<p>Dr. Bready presented the 2008 ACGME Resident Survey data and information about violations per question. The highest scoring items will be further investigated, and include items 16, 17, and 19, which correspond to the following:</p> <ul style="list-style-type: none"> 16 – <i>To what extent do trainees who are not part of the program interfere with your education?</i> 17 – <i>Are mechanisms within the institution available to you so that you</i> 	For informational purposes only.	Closed

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		<p><i>may raise and resolve issues without fear of intimidation or retaliation?</i></p> <ul style="list-style-type: none"> 19 – <i>Do your rotations and other major assignments emphasize clinical education over any other concerns, such as fulfilling service obligations?</i> A template has been created to facilitate programs' development and tracking of action plans to address these issues. 		
	2,8,10,12	<p>e. ACGME RRC Correspondence:</p> <ul style="list-style-type: none"> Continued Accreditation – Otolaryngology Continued Accreditation of Orthopaedics Hand Surgery Continued Accreditation of Family Medicine-San Antonio Pain Medicine Program Progress Report to RRC dated July 28, 2008. RRC acknowledgement of Radiation Oncology progress report dated July 24, 2008 		
		f. Working Environment Subcommittee – Dr. Courand		
	4,8,13	<ul style="list-style-type: none"> Issue regarding physician recruiters requests to leave literature with departments. No new issues with parking at CTRC 	For informational purposes only.	Open
		g. Education and Evaluation Subcommittee – Dr. Peel		
	2,5,6,7	<p>Dr. Peel presented the following:</p> <ul style="list-style-type: none"> Dr. Nolan and Dr. Peel discuss resident survey results. The Educational Faculty Development Series next meeting will be held at noon on August 20, 2008 and available on the web. The Program Leadership Series will continue. 	For informational purposes only.	Open
		h. Resident Allocation Subcommittee – Dr. Erikson		
	1,2	<p>The following items were presented:</p> <ul style="list-style-type: none"> Temporary resident complement increase - Anesthesiology - 	For informational purposes only.	Open (Dr. Erikson)
	3	<p>i. Resident Duty Hours Subcommittee – Dr. Crawford</p> <p>The following survey results were presented:</p> <ul style="list-style-type: none"> Internal Medicine's Duty Hour Survey results. Discussion regarding results and possible misunderstanding of ACGME questions. Dr. Bready discussed upcoming modification to requirements for duty hour monitoring and documentation, which will be stratified. 	For informational purposes only.	Open
		j. Resident Supervision Subcommittee – Dr. Dooley		
	2,7	<p>There was no report from this subcommittee.</p> <p>k. House Staff Council – Dr. Myatt</p>	For informational	Open

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		<ul style="list-style-type: none"> - Request for UHS to provide more bicycle racks. - ACGME Summer 2008 publication of Resident Review. 	purposes only.	
		I. Program Coordinators Subcommittee – Ms. Hill		
	2, 8	Attachment of Program Coordinators' meeting minutes.	For informational purposes only.	Closed
		3. RAHC Report: Dr. Valdez		
	2, 5,7	<ul style="list-style-type: none"> - Dr. Valdez reported that there are numerous avenues for patient safety lectures within the RAHC programs (i.e., M&M lectures). - Possibility of including residents in hospital meetings. 	For informational purposes only.	Closed
		4. UHS Report: Betty Flowers		
		No report from Ms. Flowers.		Closed
		5. VA Report: Dr. Dooley		
		There was no report from this subcommittee	For informational purposes only.	Closed
		6. SAUSHEC Report: Dr. Torrington		
		<ul style="list-style-type: none"> - Foreign national residents and computer access at WHMC were discussed earlier in the meeting. 		
		7. CHRISTUS Santa Rosa Report – Ray Afaisen		
		No report		
		8. Announcements:		
	2	<ul style="list-style-type: none"> - Program Leadership Development Series on “Professionalism” is scheduled for Thursday, June 12, 2008 from noon to 1:00 pm in Room AAB 108-112. - The next GMEC meeting will be at 4:00 p.m. in the School of Medicine Conference Room, Room 373-L, in the Medical Dean's Office on August 12, 2008. 	For informational purposes only.	Closed
5. Adjournment		The meeting was adjourned at 5:10 p.m.		