

GRADUATE MEDICAL EDUCATION COMMITTEE

Minutes
July 8, 2008

Approved by: _____

Lois L. Bready, M.D., Chair

Voting Members Present	Lois Bready, MD, Chair Robert Nolan, MD, Vice-Chair Rosemary Hickey, MD Mark Nadeau, MD George Crawford, MD Constance Fry, MD Daniel Carlisle, MD Larry Fowler, MD	Kenneth Matthews, MD Rajeev Suri, MD Tracy Johnson, MD Daniel Dent, MD John Erickson, MD James Myatt, MD Shane Anderson, MD M. Aranes, MD (for J. Courand MD)	Karin Brewer Teri Hill Darlene Metter, MD	<u>SAUSHEC Representatives</u> Ken Torrington, MD <u>UHS Representatives</u> Betty Flowers <u>VAH Representative</u> David Dooley, MD <u>CSR Representative</u> <u>VBMC Representative</u> Adela Valdez, MD	(Teleconference) <u>VBMC Representative</u>
Advisory Members – Non-Voting	V. Sreenath Reddy, MD James Tysinger, PhD	Adela Valdez, MD			
Others in Attendance	Rosanna Bloom Wendy Breton Yvette Foster Ross Willis, PhD	Leslie Swasey Janis Strong Ed Norwood	Eileen Kleffner Cynthia Parrish		
Voting Members Absent	Jorge Naranjo, MD James Hanley, MD Elly M-J Xenakis, MD Jon Courand, MD	Merrill Carolin, MD Robert Castro, MD Howard Wang, MD Javier LaFontaine, DPM	Lillian Liao, MD C. Dave Fuller, MD John R. Brenner, MD Scott Bale, MD (exc)	Melissa Cady, MD (exc) Lena Vasquez, MD Dustin Kiker, MD Craig Robson, MD	Thomas Peters Chris Hansen, MD Ann Franklin John Littlefield, MD
Guests on Agenda: none					
GME Committee Responsibilities: (ACGME Institutional Requirements III.B), the GMEC must establish and implement policies and procedures regarding the quality of education and the work environment: 1) Stipends and position allocation;		2) Communication with program directors and site directors; 3) Resident duty hours; 4) Resident supervision; 5) Communication with Medical Staff; 6) Curriculum and evaluation; 7) Resident status: Selection, evaluation, promotion, transfer, discipline, and/or dismissal of residents;	8) Oversight of program accreditation; 9) Management of institutional accreditation; 10) Oversight of program changes; 11) Experimentation and innovation; 12) Oversight of reductions and closures; 13) Vendor interactions.		

	GMEC DUTY ¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
1. Opening		The Graduate Medical Education Committee of The University of Texas Health Science Center met for a scheduled meeting on Tuesday, July 8, 2008, at 4:00 p.m. in the School of Medicine Conference Room, room 373-L, in the Medical School. Dr. Bready called the meeting to order at 4:02 p.m.		
2. Approval of Minutes		The minutes of June 10, 2008 were reviewed.	Approved as written.	Closed
3. Consent Agenda		No items this month.		
4. Ongoing Business		1. Standing Reports:		
		a. DIO—Dr. Lois Bready		
	2,5,10	<ul style="list-style-type: none"> Appointment of new Associate Program Director of Neurosurgery (Dr. J.D. Day); 	For informational purposes only.	
	2,10	<ul style="list-style-type: none"> Announcement of leadership changes in Podiatry. Appointment of Dr. Thomas Zgonis as Interim Chief of the Division of Podiatry effective 1/1/08. Also, Dr. Zgonis is appointed Program Director effective 6/14/08. 	For informational purposes only.	
	2,5	<ul style="list-style-type: none"> Letter from Dr. Bonnie Blankmeyer, Executive Director of EEO Affirmative Action Office and Jack C. Park, J.D, Senior Legal Officer of Legal Affairs regarding accommodations/ADA matters and appropriate management of written material; 	For informational purposes only.	
	2,5	<ul style="list-style-type: none"> SAUSHEC IT policy and immediate enforcement of rule regarding foreign national trainees; 	For informational purposes only.	
	2,5	<ul style="list-style-type: none"> Call for senior resident as volunteers to serve on UTHSCSA Diversity Task Force; 	For informational purposes only.	
	2,5,8,9	<ul style="list-style-type: none"> Preliminary report - 2008 End of Year Resident Survey. Low rates of perceived discrimination and intimidation are reassuring. Many interesting comments received in response to query re: observed challenges to safe medical practice – these will be shared with programs and then with GMEC. 	For informational purposes only.	
	2,5	<ul style="list-style-type: none"> Save the Date – tentative 2009 resident orientation date is June 23, 2009. 	For informational purposes only.	
	2,7	<ul style="list-style-type: none"> NRMP changes regarding non-ACGME fellowships. 	For informational purposes only.	

	GMEC DUTY¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
	2,8,10	<ul style="list-style-type: none"> Complaint from podiatry accreditation agency, CPME; communication with Dr. Bready and CPME Director regarding response date of August 15, 2008; Dr. Carlisle will assist in crafting response to CPME complaint. 	For informational purposes only.	
		b. Patient Care Quality and Safety		
	2,5,6	<ul style="list-style-type: none"> Dr. Bready, DIO – reminder of ongoing Annual Program Reviews. Report from Dr. Carlisle, Chair of UHS Quality/Risk Management Committee. Discussion regarding report on patient safety/quality of care initiatives within UHS Including standardization of medical records and patient safety issues. Anticoagulation team formed pursuant to National Patient Safety Goal, implementation of the Clinical Decision Team for Sunrise (electronic medical record system). 	For informational purposes only.	
		c. Innovative Project Tracking		
	11	No report – no action on ACGME Portfolio Project (Nuclear Medicine)		
		d. Quality and Accreditation Subcommittee – Dr. Nolan		
	2,8	<p>Dr. Nolan presented the following information to the Committee:</p> <ul style="list-style-type: none"> June 23, 2008 Subcommittee Minutes Internal Review Completed - none since June report Pending Internal Reviews of ACGME-accredited programs: <ul style="list-style-type: none"> Urology – July 16, 2008 Surgery Critical Care – August 28, 2008 Pending Non-ACGME Accredited Programs <ul style="list-style-type: none"> Neurological Surgery Critical Care - TBD <p>Scheduled Site Visits:</p> <ul style="list-style-type: none"> Institutional – August 19, 2008 Ophthalmology – August 20, 2008 Cytopathology – August 21, 2008 		Open (Dr. Nolan)
	2,8,10,12	<p>Dr. Bready discussed the GME Action Plan for Continuous Program Improvement.</p> <p>RRC correspondence:</p> <ul style="list-style-type: none"> PM&R Progress report Acknowledgement of Anesthesiology's progress report Continued Accreditation – Pain Medicine Fellowship Accreditation of pediatric Hematology-Oncology Continued Accreditation of hand Surgery Continued Accreditation of Family Medicine-San Antonio Voluntary withdrawal of Pediatric Sports Medicine 	For informational purposes only.	Closed

	GMEC DUTY ¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
		<ul style="list-style-type: none"> - Notification of compliment increase for Urology for 4 per year 		
		e. Working Environment Subcommittee – Dr. Carlisle		
	4,8	<p>Announcement that Dr. Courand is the new Chair, and Dr. Carlisle will continue on the subcommittee. Dr. Carlisle announced the following:</p> <ul style="list-style-type: none"> - Parking at CTTC continues to be an issue. - Dr. Valdez briefly discussed Valley Baptist Medical center’s revised surgical scrub policy for residents and medical students. 	For informational purposes only.	Open
		f. Education and Evaluation Subcommittee – Dr. Peel		
	2,5,6	<p>Dr. Peel presented the following:</p> <ul style="list-style-type: none"> - Dr. Nolan, Dr. Littlefield and Dr. Peel are writing a proposal for project entitled “Disclosing Unintended Outcomes/Medical Errors, Crafting Apologies and Continuous Quality Improvement – A New Institutional Culture” which has made the first cut. - The Educational Faculty Development Series will begin the third Wednesday at noon beginning July 2008. This series will be available on the web. - The Program Leadership Series will continue. - July 1, 2008 Minutes 	For informational purposes only.	Open
		g. Resident Allocation Subcommittee – Dr. Erikson		
	1	<p>Dr. Dooley discussed the VA-GME Enhancements request (16 positions for 8 programs) submitted earlier this month. He will be a member of the selection panel.</p> <p>The following items were presented:</p> <ul style="list-style-type: none"> - Temporary resident complement increase - Anesthesia - Possibility of neonatal requesting a 4th position - Future possibility of a new child abuse fellowship 	For informational purposes only.	Open (Dr. Erikson)
		h. Resident Duty Hours Subcommittee – Dr. Crawford		
	3	<p>The following items were presented:</p> <ul style="list-style-type: none"> - Institutional Resident Duty Hour Survey results. Discussion regarding problems in the Department of Surgery – many changes have been implemented, and residents will be re-surveyed next month; ACGME questions continue to be perceived as confusing. 	For informational purposes only.	Open (Dr. Crawford)
		i. Resident Supervision Subcommittee – Dr. Dooley		
	4	The policy now asks that there be a well-defined process of progression and that bed-side procedures that residents can perform independently are visible to ancillary personnel at the hospitals. The Joint Commission conducted an unannounced inspection earlier this month and found the current procedure		Open (Dr. Dooley)

	GMEC DUTY ¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
		logs to be very satisfactory. Procedures regarding supervised and unsupervised policies will be more clearly defined at tomorrow's meeting.		
		j. House Staff Council – Dr. Myatt		
	2,7	Dr. Myatt thanked everyone for their help and support with getting incoming residents oriented and involved in their programs.	For informational purposes only.	Closed
		k. Program Coordinators Subcommittee – Ms. Hill		
	2, 8	There was no report from this subcommittee.	For informational purposes only.	Closed
		3. RAHC Report: Dr. Valdez		
	2, 5	Dr. Valdez had no further report beyond the scrubs policy.	For informational purposes only.	Closed
		4. UHS Report: Betty Flowers		
	2, 5	Ms. Flowers asked for updates to the UHS call room handout. Dr. Bready reminded committee members that the ACGME requirement is that the call rooms are safe and private. Discussion ensued regarding privacy.	For informational purposes only.	Closed
		5. VA Report: Dr. Dooley		
	1, 2, 5, 6	<ul style="list-style-type: none"> - GME Enhancement described above (July 2, 2008 meeting). - Verbal notification that the VA received full accreditation from TJC - Discussion regarding non-standard abbreviations and the need for careful medical record documentation. - Stressed TJC mandated 24-hour deadline on admission notes by attendings 	For informational purposes only.	Closed
		6. SAUSHEC Report: Dr. Torrington		
		Foreign national residents and computer access at WHMC were discussed earlier in the meeting.		
		7. CHRISTUS Santa Rosa Report – Ray Afaisen		
		No report		
		8. Announcements:		
	2	<ul style="list-style-type: none"> - Dr. Bready announced the Program Leadership Development Series on “Professionalism” is scheduled for Thursday, June 12, 2008 from noon to 1:00 pm in Room AAB 108-112. - Dr. Bready announced and distributed the TMB Town Hall Meeting schedule. - The next GMEC meeting will be at 4:00 p.m. in the School of Medicine Conference Room, Room 373-L, in the Medical Dean's Office on August 12, 2008. 	For informational purposes only.	Closed
5. Adjournment		The meeting was adjourned at 5:15 p.m.		