

GRADUATE MEDICAL EDUCATION COMMITTEE

Minutes

June 13, 2006

Approved by: _____

Lois L. Bready, M.D., Chair

Voting Members Present	L Bready, MD, Chair Constance Barone, MD Kathy Bowers Jon Courand, MD George Crawford, MD Neal Dalrymple, MD	John Erickson, MD Adam Graff, MD Rosemary Hickey, MD Debra Hunt, MD Kenneth Matthews, MD	Mark Nadeau, MD Robert Nolan, MD Jennifer Peel, PhD Melanie Richards, MD Carlos Rosende, MD Kit Smart	<u>CSR Representative</u> Ray Afaisen <u>SAUSHEC Representatives</u> Alt-Richard Boggs <u>UHS Representatives</u> Alt-Betty Flowers <u>VAH Representative</u> Ray Chung, MD	(Teleconference) <u>RAHC Representative</u> James Hanley, MD Adela Valdez, MD
Non-Voting & Others Present	Joseph Basler, MD Wendy Bretón Hilda Cheatum Beverly Combs	Oralia de la Garza Eric W. Kraus, MD Jane Lynch, MD Lisa Marquise	Ken Simcic, MD Janis Strong Lora Tumlinson Howard Wang, MD		<u>RAHC Representative</u> Adela Valdez, MD
Voting Members Absent	Carolina Bonilla, MD (exc) Karin Brewer Gary Campbell, DO Daniel Carlisle, MD Merril Carolin, MD	Larry Fowler, MD Gianina Gomez, MD (exc) G. Richard Holt, MD John Littlefield, PhD Robert Love, DO	Robert Castro, MD (exc) Daniel Dent, MD Cynthia Spears Brian Waters, MD Elly Xenakis, MD		<u>VBMC Representatives</u> Eileen Brown (exc)

¹ **Regarding GME Committee Responsibilities** (ACGME Institutional Requirements IV.B), the GMEC must: **(1)** establish and implement policies and procedures regarding the quality of education and the work environment for the residents in all ACGME-accredited programs **(2)** review annually and make recommendations to the Sponsoring Institution on resident stipends, benefits, and funding for resident positions to assure that these are reasonable and fair; **(3)** establish and maintain appropriate oversight of and liaison with program directors and assure that program directors establish and maintain proper oversight of and liaison with appropriate personnel of other institutions participating in the ACGME-accredited programs of the Sponsoring Institution; **(4)** establish and implement formal written policies and procedures governing resident duty hours in compliance with the Institutional and Program Requirements; **(5)** assure that ACGME-accredited programs provide appropriate supervision for all residents that is consistent with proper patient care, the educational needs of residents, and the applicable Program Requirements; **(6)** assure that each program provides a curriculum and an evaluation system to ensure that residents demonstrate achievement of the six general competencies listed in Section III.E and as defined in each set of Program Requirements; **(7)** establish and implement formal written institutional policies for the selection, evaluation, promotion, and dismissal of residents in compliance with the Institutional and Program Requirements; **(8)** regularly review all ACGME program accreditation letters and monitor action plans for the correction of concerns and areas of noncompliance; **(9)** regularly review the Sponsoring Institution's Letter of Report from the IRC and develop and monitor action plans for the correction of concerns and areas of noncompliance; **(10)** review and approve prior to submission to the ACGME program changes, revisions, correspondence, etc.; **(11)** conduct internal reviews of all ACGME-accredited programs including subspecialty programs to assess their compliance with the Institutional Requirements and the Program Requirements of the ACGME Residency Review Committees in accordance with the guidelines in Section V.

	GMEC DUTY ¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
1. Opening		The Graduate Medical Education Committee of The University of Texas Health Science Center met for a scheduled meeting on Tuesday, June 13, 2006, at 4:00 p.m. in the School of Medicine Conference Room, 371-L, Medical School. Dr. Bready called the meeting to order at 4:00 p.m.		
2. Approval of Minutes		The minutes of May 9, 2006 were reviewed.	Approved as written.	Closed
3. New Business		None to report	For informational purposes only	
4. Ongoing Business		1. Standing Reports:		
		a. DIO—Dr. Lois Bready		
	1	Dr. Bready announced the web-based application for the Innovative Teaching Grant is still available.	For informational purposes only	Open (Dr. Bready)
	7	Dr. Bready announced that the GME New Resident Orientation will be held on Tuesday, June 27 th from 7:00 am until noon in the Auditorium Foyer and Auditorium.	For informational purposes only	Open (Dr. Bready)
		b. Internal Review Subcommittee – Dr. Nolan		
	11	Dr. Nolan reported the action plan for the Pediatric Nephrology Internal Review. The program will enroll their first resident on 7/1/07.	???	Open (Dr. Nolan)
	11	Dr. Nolan delivered the Neuroradiology Internal Review report.	Action Plan to follow.	Open (Dr. Nolan)
	11	Dr. Nolan announced the following programs have Internal Reviews pending: Neurological Surgery – 5/31/06 Podiatry – 6/21/06 Thoracic Surgery – 8/06 Orthopaedic Hand Surgery – 9/06		Open (Dr. Nolan)
		c. Working Environment Subcommittee – Dr. Carlisle		
	1	Nothing to report		Open (Dr. Carlisle)
		d. General Competencies Subcommittee – Dr. Peel		
	6	Dr. Peel announced the monthly Program Director Series will begin in August with presentations of the same topic held at 6:00 am the second Monday and at 6:00 pm the second Tuesday of each month.		Open (Dr. Peel)
		e. Resident Duty Hours Subcommittee – Dr. Crawford		
	4	Dr. Bready announced that since the Duty Hours requirement has been in effect for three years, the GME office will be spot-checking the programs to ensure	For informational purposes only	Open (Dr. Crawford)

		that they are conducting program-level duty hours surveys. An e-mail was disseminated prior to the meeting explaining this.		
		f. Resident Supervision Committee – Dr. Chung		
	5	Dr. Chung announced the following policies were discussed at the Resident Supervision/Evaluation Subcommittee meeting held in May: <u>New policies approved by subcommittee:</u> Anesthesiology/CSR specific <u>Policies approved by subcommittee with changes:</u> Anesthesiology, Family Medicine, Gastroenterology	Approved by GMEC	Open (Dr. Chung)
		g. Resident Tracking Software Subcommittee – Dr. Erikson & Ms. Wendy Breton		
	3	Nothing to report.	For informational purposes only	Open (Dr. Erikson)
		h. Resident Allocation Subcommittee (ad hoc) – Dr. Rosende		
	2	Nothing to report.	For informational purposes only	Open (Dr. Rosende)
		i. Housestaff Council – Dr. Gomez		
	1	Dr. Gomez announced that the Welcome Party for new residents will be held at Fiesta Texas on Saturday, 7/1/06.	For informational purposes only	Open (Dr. Gomez)
		2. ACGME RRC Correspondence		
	8	Dr. Bready announced the following correspondence was received from the ACGME: <ul style="list-style-type: none"> o Surgery accreditation letter, 4 year continued accreditation with progress report due 8/1/06. o Anesthesiology approval letter increasing the resident complement from 36 to 42 positions. o Psychiatry approval letter temporarily increasing the resident complement by 1 position. o Surgery Critical Care accreditation letter, 5 year continued accreditation. o Family Medicine accreditation e-mail notification – 2 year cycle o Rheumatology site visit notification – 10/25/06 o Hematopathology site visit notification – 10/26/06 		
	3	3. RAHC Report: Dr. Adela Valdez		
		Dr. Valdez announced that the Affiliation Agreement between Valley Baptist Medical Center and the Regional Academic Health Center is in negotiation.		
	3	4. UHS Report: Ms. Betty Flowers		
		Ms. Flowers reports that six temporary positions have been allocated to various programs.		
	3	5. VA Report: Nothing to Report		
	3	6. SAUSHEC Report: Mr. Richard Boggs		
		Mr. Boggs announced that the new military residents have begun the three-week orientation process.		
	3	7. CHRISTUS Santa Rosa Report: Mr. Ray Afaisen		
		Mr. Afaisen announced that the Christus Santa Rosa new resident orientation		

		will be held on Monday, June 26 th .			
		Mr. Afaisen also announced that three Pediatric residents will practice at CSR.			
		9. Announcements:			
		Dr. Bready reminded the committee that the GME new resident orientation will be held on Tuesday, June 27 th . Door prizes will be given away to the residents who attend.			
		GMEC meetings will be held at 4:00 p.m. in the School of Medicine Conference Room, 371-L, Medical School on:			
			July 11, 2006		
			August 8, 2006		
			September 12, 2006		
			October 10, 2006		
			November 14, 2006		
			December 12, 2006		
5. Adjournment		The meeting was adjourned at 4:46 p.m.			