What is TAGME’s Mission?

To assure a comprehensive level of services, training, knowledge and leadership through certification for the administration of graduate Medical education programs for physicians-in-training.
What is TAGME’s Vision?

The National Board for Certification of Training Administrators of Graduate Medical Education Programs has been created to establish standards for the profession, to acknowledge the expertise needed to successfully manage graduate medical education programs, and to recognize those training program administrators who have achieved competence in all fields related to their profession.
Why get certified???

Certification provides a national standard and recognition for GME training administrators. This qualification sets them apart as a high-level administrator with the knowledge, skills, and expertise, that leads to effective management of the day-to-day activities of the training program.
Application Criteria

- Three years as coordinator of _______________(insert ACGME accredited clinical specialty)
- Attendance at one national meeting in the past three years, whose focus is graduate medical education
- Participation in a site visit or internal review within the past three years
- Two personal professional development experiences within the past three years – presentations at national, state, institutional or departmental level; poster presentations or manuscripts published, leadership role in activity or committee at national, regional, state, or institutional or program levels.
Application Packet

- Completed application form
- CV/Resume, using TAGME’s standard template ONLY
- Meets the Criteria for Application
- Supportive Verification Form
- Appropriate application and assessment fee (s).
  - $250.00 for the initial certification, postmarked on/before deadline
  - $125.00 for secondary/additional specialty/subspecialty certification
  - $75.00 late application fee, if applicable, in addition to above fee (s)
- Confidentiality Form
- Registration Form
- Need for Special Accommodations, if applicable
Certification Requirements

Work Effort Tool
- The Work Effort Tool is designed to assess your knowledge of your residency training program and how it functions as well as your ability to find and access information relative to graduate medical education.

Process:
- The Work Effort Tool is sent to you via email
- Completed at your desk, within a 2-month timeframe
- Returned to TAGME, via email, on/before the required deadline
- Successful completion is 80%
Certification Requirements

Work Effort Tool Cont.

Knowledge content areas include:

- Academic Curriculum
- Required Annual Surveys - your understanding of the different annual reports, such as WEB-ADS and GME Track
- Duty Hours
- Competencies - your knowledge of how the competencies are related to your clinical specialty within its program requirements.
- Evaluations
- Procedure/Case Logs
- Site Visit
- Website Navigation and Governing Bodies
- ACGME Policies and Procedures (Section II)
- ECFMG
- Recruitment and Recruitment Tools
Certification Requirements

Monitored Assessment Tool
- The monitored assessment is designed to assess your knowledge of the ACGME requirements for successful maintenance of a residency training program.

Process:
- 5-hour, proctored assessment
- Questions types include Matching, Multiple Choice, True/False
- Citations are required in support of answers
- Open Book: reflects the underlying philosophy that the crucial skill of the program administrator is the ability to find the answer; NOT the necessity of having instant recall.
- Successful completion is 80%
Certification Requirements

Monitored Assessment Cont.

- **Components of the Monitored Assessment**
- **Global Monitored Assessment**: consists of 60 questions that address your knowledge of the ACGME Common Program and Institutional requirements
- **Clinical Specialty Monitored Assessment**: consists of 90 questions that address your knowledge of the:
  - Program requirements for your clinical specialty
  - Competencies
  - Definition of Terms from the ACGME Glossary
  - Acronyms - commonly utilized acronyms, which encompass those common to all specialties (for example, ERAS, ACGME, AOA), and those specific to your clinical specialty.

**Resource Documents**:
- It is your responsibility to be knowledgeable of the requirements and bring copies of the resource documents with you to the assessment site.
- ACGME Common Program Requirements
- ACGME Institutional Requirements
- ACGME Glossary of Terms
- ACGME Program Requirements for your clinical specialty
- Additional documents as required by your specialty - refer to your clinical specialty's page for specific resource document details
Testing Sites

- Testing sites are subject to change annually. Please visit the TAGME website for locations and due dates.
Certification Requirements

Unsuccessful Completion

- In the event you are not successful on your first attempt, you will have up one year to retake the assessment(s) at no additional cost. Note: only the tool(s) that you did not successfully complete needs to be repeated.
## What Specialties are already developed?

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<th>Specialty</th>
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<tr>
<td>Anesthesiology</td>
<td>Obstetrics and Gynecology</td>
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<td>Child and Adolescent Orthopaedic Surgery</td>
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<td>Psychiatry</td>
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<td>Diagnostic Radiology</td>
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<td>Physical Medicine and Rehabilitation</td>
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<td>Thoracic Surgery</td>
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<td>Neonatal-Perinatal</td>
<td>Transitional Year</td>
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<td>Neurological Surgery</td>
<td>Urology</td>
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<td>Neurology</td>
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What specialties are currently developing their certification materials?

- ACGME Professionals of Central GME Offices
  - Teri Hill, Task Force Chair
  - GME Manager
  - University of Texas Health Science Center School of Medicine

- AOA Professionals of Central GME Offices

- Program Administrators of AOA GME Programs

- Child Neurology

- Internal Medicine

- Ophthalmology

- Pathology

- Plastic Surgery
1. Copy of TAGME Presentation Slides

2. TAGME Initial Certification Procedural Information

3. TAGME Initial Certification Application Form
Where do I find more information???

http://tagme.org/

Home : TAGME
QUESTIONS??
REFERENCES

National Board for Certification of Training Administrators of Graduate Medical Education Programs http://tagme.org/

I want to thank Linda Gacioch, C-TAGME, the Chair of TAGME for allowing me to use this information to present to our Program Coordinator Subcommittee today.