



UNIVERSITY HEALTH SYSTEM

2008 COMMITTEE SCHEDULE

ALLIED HEALTH PROFESSIONAL CREDENTIALS SUBCOMMITTEE

Meets 3rd Wednesday of each month – 10:30 a.m. – UH Small Nursing Conference Room

Chairman: Peter Forsberg, P.A., – Emergency Center - Ext. 8-2078

Secretary: Lisa Camacho, Professional Staff Services – ext. 8-1654

Lisa takes and transcribes minutes. Coordinator distributes all committee correspondence via e-mail.

Lisa notifies members.

Jan. 16	Apr 16	Jul 16	Oct 15
Feb 20	May 21	Aug 20	Nov 19
Mar 19	Jun 18	Sep 17	Dec 17

BIOETHICS COMMITTEE

Meets 1st Wednesday of every other month – 12:00 p.m. – UH Foundation Room

Chairman: Robert Brzyski, MD, M.D. – OB/GYN - Ext. 67-4958

Secretary: Shelley Tompkins, Legal Services – ext. 8-2005

Shelley takes and transcribes minutes. Shelley distributes all committee correspondence.

PSS distributes notices only.

Jan. N/A	Apr 2	Jul N/A	Oct 1
Feb 6	May N/A	Aug 6	Nov N/A
Mar N/A	Jun 4	Sep N/A	Dec 3

BLOOD UTILIZATION REVIEW COMMITTEE

Meets the 3rd Thursday of each month – 11:15 a.m., UH Board Room – Light Lunch

Chairman: Daniel Dent, M.D. – Surgery – Ext. 67-3623

Secretary: Jenna Ferrill-Azamar, Blood Bank – ext. 8-4169 MS 749

Jenna takes and transcribes minutes.

PSS distributes notices and committee correspondence.

Jan. 17	Apr 17	Jul 17	Oct 16
Feb 21	May 15	Aug 21	Nov 20
Mar 20	Jun 19	Sep 18	Dec 18

CANCER COMMITTEE

Meets the 1st Thursday, quarterly – 12:00 p.m. – UH Board Room – Light Lunch

Chairman: Dr. Morton Kahlenberg, M.D. – Surgery – ext. 67-5707

Secretary: Maria Martinez, Nursing Administration – ext. 8-2387

Maria takes and transcribes minutes.

PSS distributes notices and committee correspondence.

Jan N/A	Apr N/A	Jul N/A	Oct N/A
Feb 7	May 1	Aug 7	Nov 6
Mar N/A	Jun N/A	Sep N/A	Dec N/A

CREENTIALS COMMITTEE

Meets on Monday one week preceding the Executive Committee – 3:00 p.m. – UH Board Room

Chairman: James N. Rogers, M.D., Anesthesiology – ext. 8-4543

Secretary: Lisa Camacho, Professional Staff Services – ext. 8-1654

Lisa takes and transcribes minutes. Coordinator distributes all committee correspondence via e-mail.

Jan 28	Apr 28	July 28	Oct 27
Feb 25	May 26 (Holiday)	Aug 25	Nov 24
Mar 24	June 23	Sept 29	Dec 29

DRUG UTILIZATION EVALUATION COMMITTEE

(Yolanda will notify PSS each month if the committee will meet. Do not send anything unless you hear from her.)

Meets the 3rd Monday, quarterly – 12:00 p.m. – UH Board Room – Light Lunch

Chairman: Mary Ann Gurkowski, M.D., Anesthesiology – ext. 67-4481

Secretary: Yolanda Laurel, Pharmacy – ext. 8-2895

Yolanda takes and transcribes minutes and distributes all committee correspondence.

PSS distributes notices only.

Jan 21	Apr 21	Jul 21	Oct 20
Feb N/A	May N/A	Aug N/A	Nov N/A
Mar N/A	Jun N/A	Sept N/A	Dec N/A

EXECUTIVE COMMITTEE

Meets 1st Tuesday of each month. 12:15 pm – UH Board Room - Lunch

Chairman: Pamela Otto, M.D., (Radiology) President, Medical/Dental Staff

Secretaries: Lisa Camacho, Professional Staff Services – ext. 8-1654

Lisa takes and transcribes minutes.

Lisa distributes notices and all committee correspondence.

Jan. 2 (Holiday)	Apr 1	Jul 1	Oct 7
Feb 5	May 6	Aug 5	Nov 4
Mar 4	Jun 3	Sept 2	Dec 2

INFECTON CONTROL COMMITTEE

Meets 4th Friday of the month, every other month at 12:30 – UH Board Room – Light Lunch

Chairman: Pranavi Sreeramoju, M.D., Med/I.D. - ext. 67- 4934

Secretary: Connie Castaneda, Infection Control - ext. 8-2927

Takes and transcribes minutes.

PSS distributes notices and committee correspondence.

Jan. 25	Apr N/A	Jul 25	Oct N/A
Feb N/A	May 23	Aug N/A	Nov N/A
Mar 28	Jun N/A	Sept 26	Dec 5

INVASIVE PROCEDURE REVIEW COMMITTEE

Meets 2nd Thursday of each month – 12:00 Noon – UH Large Nursing Conf. Room– Light Lunch

Chairman: Francis Sharkey, M.D., Pathology – ext. 67-4134

Secretary: Velma Lopez, Administration – ext. 8-0540 or 8-2845

Velma Lopez takes and transcribes minutes. **PSS distributes notices and correspondence.**

Jan 10	Apr 10	Jul 10	Oct 9
Feb 14	May 8	Aug 14	Nov 13
Mar 13	Jun 12	Sept 11	Dec 11

MEDICAL RECORDS COMMITTEE -

Meets the 4th Thursday, – 12:00 p.m. – Large/Small Conference Room – Light Lunch

Chairman: Dr. Odom, Pediatrics @ 567-5186; Pager 235-3001

Secretary: Diana Diaz – UH Medical Records – ext. 8-2274

PSS distributes notices only.

Jan. 24 (SL Classroom)	Apr. 24	Jul. 24	Oct. 23
Feb 28	May 22	Aug. 28	Nov. 20 (Holiday)
Mar. 27	Jun. 26	Sept. 25	Dec. 18 (Holiday)

OPERATING ROOM COMMITTEE

Meets 2nd Wednesday of each month – 12:00 Noon – UH Board Room – Light Lunch

Chairman: J. Myers, M.D., Surgery - 567-5730

Secretary: Diana Sanchez, Surgery – ext. 8-2574

Diana Sanchez (Records and transcribes minutes) – ext. 8-2574

Minutes are distributed during the meeting.

PSS distributes notices and committee correspondence.

Jan. 9	Apr 9	Jul 9	Oct 8
Feb 13	May 14	Aug 13	Nov 12
Mar 12	Jun 11	Sept 10	Dec 10

PHARMACY & THERAPEUTICS COMMITTEE

(Yolanda will notify PSS each month if the committee will meet).

Meets the 2nd Friday of each month – 12:00 p.m. – UH Board Room – Light Lunch

Chairman: Alexander Shepherd, M.D. – ext. 67- 8505

Secretary: Yolanda Laurel – Pharmacy – ext. 8-2895

Yolanda takes and transcribes minutes.

PSS distributes notices only.

Jan 11	Apr 11	Jul 11	Oct 10
Feb 8	May 9	Aug 8	Nov 14
Mar 14	Jun 13	Sept 12	Dec 12

RESEARCH COMMITTEE

Meets the 1st Wednesday of each month – 3:00 p.m. – UH Board Room

Chairman: Steven Bailey, M.D.

Secretary: Maria Barron, Research - ext. 8-2330

Maria takes and transcribes minutes and distributes all committee correspondence.

NO NOTICES SENT FROM PSS. They send notices and reserve conference rooms.

Jan 2	Apr 2	Jul 2	Oct 1
Feb 6	May 7	Aug 6	Nov 5
Mar 5	Jun 4	Sep 3	Dec 3

UTILIZATION REVIEW COMMITTEE

Meets the 4th Wednesday, quarterly – 1:00 p.m. – UH Board Room- Light Lunch

Chairman: Eric Fein, M.D.- pager 553-1276 or 8-1516

Vice Chair: Alexandria Lorredo

Secretary: Beverly Kokoue - ext. 8-4056

Beverly takes and transcribes minutes.

PSS distributes notices only.

Jan. 23 C	Apr N/A	Jul N/A	Oct N/A
Feb 27	May 28	Aug 27	Nov 19
Mar N/A	Jun N/A	Sep N/A	Dec N/A