

GRADUATE MEDICAL EDUCATION COMMITTEE

Minutes

December 11, 2007

Approved by: _____

Lois L. Bready, M.D., Chair

Voting Members Present	Robert Nolan, MD, Vice-Chair Karin Brewer Daniel Carlisle, MD George Crawford, MD Neal Dalrymple, MD <i>Eileen Kleffner for Daniel Dent, MD</i>	Larry Fowler, MD Rosemary Hickey, MD <i>Chris McMains for Richard Holt, MD</i> Tracy Johnson, MD Kenneth Matthews, MD	Phil Myatt, MD Mark Nadeau, MD Kit Smart <i>Rosanna Bloom for Howard Wang, MD</i> <i>Kristin Plastino, MD for Elly Xenakis, MD</i>	<u>SAUSHEC Representatives</u> Ken Torrington, MD Alt-Richard Boggs <u>UHS Representatives</u> Betty Flowers <u>VAH Representatives</u> David Dooley, MD	(Teleconference) <u>VBMC Representatives</u> Adela Valdez, MD
Others in Attendance	Joseph Basler, MD John Calhoon, MD Laura Chiodo, MD Lucy Fell Yvette Foster Constance Fry, MD	Bracken Kolle, MD Stephanie Levin, MD Jane Lynch, MD Lisa Marquise Crystal Montez Beth Payne	Tim Presley Jamie Shomette Kenneth Simcic, MD Richard Taylor, MD Rajeev Suri, MD Brent Wagner, MD Ross Willis, PhD		<u>McAllen Representative</u> Juan Trevino, MD Jesus Naranjo, MD Suzi Baker
Voting Members Absent	L Bready, MD, Chair Merrill Carolin, MD Robert Castro, MD Jon Courand, MD	John Erikson, MD Javier LaFontaine, DPM John Littlefield, PhD	Jennifer Peel, PhD (exc) Sarah Samreen, MD David Schlesinger, MD	<u>CSR Representative</u> Ray Afaisen	<u>RAHC Representative</u> James Hanley, MD
GME Committee Responsibilities: (ACGME Institutional Requirements III.B), the GMEC must establish and implement policies and procedures regarding the quality of education and the work environment: 1) Stipends and position allocation;		2) Communication with program directors and site directors; 3) Resident duty hours; 4) Resident supervision; 5) Communication with Medical Staff; 6) Curriculum and evaluation; 7) Resident status: Selection, evaluation, promotion, transfer, discipline, and/or dismissal of residents;		8) Oversight of program accreditation; 9) Management of institutional accreditation; 10) Oversight of program changes; 11) Experimentation and innovation; 12) Oversight of reductions and closures; 13) Vendor interactions.	

	GMEC DUTY¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
1. Opening		The Graduate Medical Education Committee of The University of Texas Health Science Center met for a scheduled meeting on Tuesday, December 11, 2007, at 4:00 p.m. in the School of Medicine Conference Room, room 373-L, in the Medical School. Dr. Nolan called the meeting to order at 4:05 p.m.		
2. Approval of		The minutes of November 13, 2007 were reviewed.	Approved as written.	Closed

All proceedings and records of the Graduate Medical Education Committee are confidential and all professional review actions and communications made to the Graduate Medical Education Committee are privileged under Texas and federal law. TEX. OCC. CODE ANN. CHPS. 151 & 160; TEX HEALTH AND SAFETY CODE ' 161.032; and 42 U.S.C. 11101 ' et seq.

	GMEC DUTY¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
Minutes				
3. Ongoing Business		1. Standing Reports:		
		a. DIO—Dr. Robert Nolan		
	8, 9, 10	Dr. Nolan asked the Committee to review the updated Program Letter of Agreement. He asked the Committee to e-mail any suggestions or comments to her.	PLA on January agenda for discussion.	Open (Dr. Bready)
	2, 8, 10	Dr. Nolan announced the following Program Director changes: <ul style="list-style-type: none"> ▪ Diagnostic Radiology - TBA ▪ Vascular & Interventional Radiology – Rajeev Suri, M.D. ▪ Family Medicine (McAllen) – Jesus (Jesse) Naranjo, M.D. Dr. Suri's and Dr. Naranjo's curriculum vitas are included in the agenda packets.	For informational purposes only.	Open (Dr. Bready)
	2, 8, 9, 11	Dr. Nolan announced that the 2008 ACGME Annual Educational Conference & Schedule information is available on the ACGME website at http://www.acgme.org/acWebsite/meetings/me_EducConf_08.asp . Please contact Lisa Marquise, 567-4431, for the code to enter for the reduced registration fee.	For informational purposes only.	Open (Dr. Bready)
	11	Dr. Nolan announced that the Nuclear Medicine program submitted an application to the ACGME to be a Beta Test Site for the ACGME Learning Portfolio project. A lengthy discussion ensued among the meeting attendees about the prospect of this project becoming a mandate.	For informational purposes only.	Open (Dr. Bready)
	2, 11	Dr. Nolan announced that New Innovations released a new portfolio module in the Residency Management Suite.	For informational purposes only.	Open (Dr. Bready)
	2, 4	Dr. Nolan asked the Committee to review the correspondence from the TMB announcing the elimination of Annual Reports for Physicians in Training and Program Directors. He reminded the Committee that event-triggered reports are still required.	For informational purposes only.	Open (Dr. Bready)
		b. Internal Review Subcommittee – Dr. Nolan		
	2, 8	Second notice – Policy 3.1.1. Internal Reviews of Graduate Medical Education Programs	Policy approved as written.	Open (Dr. Nolan)
	2, 8	Dr. Nolan reviewed the Internal Review Action Plan for the following program: <ul style="list-style-type: none"> – Psychiatry 	Follow up no later than 12/2008.	Open (Dr. Nolan)
	2, 8	Dr. Nolan reviewed the Internal Review Reports for the following programs: <ul style="list-style-type: none"> ▪ Interventional Cardiology – 9/4/07 ▪ Pediatric Endocrinology – 9/18/07 ▪ Pediatric Critical Care – 10/9/07 ▪ Pediatrics – 10/16/07 ▪ Neonatal-Perinatal Medicine – 10/23/07 	Action Plan Responses due by 3/11/2008.	Open (Dr. Nolan)

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		<ul style="list-style-type: none"> ▪ Child & Adolescent Psychiatry - 10/30/07 		
	2, 8	<p>Dr. Nolan announced the following Internal Reviews are scheduled:</p> <ul style="list-style-type: none"> ▪ Pediatric Hematology/Oncology – 12/18/07 ▪ Pediatric Sports Medicine – postponed until 3/11/2008 	For informational purposes only.	Open (Dr. Nolan)
		c. Working Environment Subcommittee – Dr. Carlisle		
	1	Dr. Carlisle announced that the UHS After Hours Meal Program was implemented November 8, 2007. Residents on call will have access to boxed sandwiches, fruits and juices in a refrigerator located in the House Staff Lounge on the seventh floor.	For informational purposes only.	Open (Dr. Carlisle)
	1	Dr. Carlisle announced that the resident call rooms and work rooms are being refurbished at UHS.	For informational purposes only.	Open (Dr. Carlisle)
		d. General Competencies Subcommittee – Dr. Peel		
	8	Nothing to report.	For informational purposes only.	Open (Dr. Peel)
		e. Resident Duty Hours Subcommittee – Dr. Crawford		
	3	<p>Dr. Crawford announced the following policies were approved by the RDH Subcommittee:</p> <ul style="list-style-type: none"> ▪ Rheumatology ▪ Interventional Cardiology ▪ Pedi Nephrology ▪ Podiatry ▪ Diagnostic Radiology ▪ Otolaryngology ▪ Anesthesiology ▪ Ophthalmology ▪ Neurology 	For informational purposes only.	Open (Dr. Crawford)
		f. Resident Supervision/Evaluation Subcommittee – Dr. Dooley		
	4	Dr. Dooley announced that the next Resident Supervision/Evaluation Subcommittee meeting will occur on December 13, 2007 at 11:00 am. The subcommittee will discuss which types of supervision policies that can be used as a Best Practice.	For informational purposes only.	Open (Dr. Dooley)
	4	Dr. Dooley stated that during their last visit, JCAHO really liked the NI Procedure Tracking System being used by the nurses at the VAH.	For informational purposes only.	Open (Dr. Dooley)
		g. Resident Tracking Software Subcommittee – Dr. Erikson & Ms. Wendy Breton		
	8	Nothing to report.	For informational purposes only.	Open (Dr. Erikson)

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		h. Resident Allocation Subcommittee (ad hoc) – Vacant		
	1	Nothing to report.	For informational purposes only.	Open
		i. House Staff Council – Dr. Myatt		
	1	Dr. Myatt announced that the following HSC items: <ul style="list-style-type: none"> ▪ 12/18 Holiday party ▪ 12/19 HSC meeting 	For informational purposes only.	Open (Dr. Myatt)
	1	Dr. Myatt announced a four-part lecture series discussing resident issues will be held in January – April of 2008. Lunch will be provided. More information to follow.	For informational purposes only.	Open (Dr. Myatt)
		2. ACGME RRC Correspondence		
	8	<ul style="list-style-type: none"> ▪ Electronic notification 11/18/07: Cardiovascular Disease request for permanent increase in resident complement (from 14-15) <u>submitted</u>. ▪ Electronic notification 11/21/07: Cardiovascular Disease request for increase in resident complement was <u>approved</u> without comment. ▪ Electronic notification 11/26/07: Hematology/Oncology request for temporary increase in resident complement was <u>approved</u> without comment. ▪ Electronic notification dated 11/27/07: Family Medicine – McAllen site visit scheduled on 4/1/2008 by Dr. Michael Valdez, Corrales, New Mexico. ▪ Electronic notification dated 11/28/07: Hematology/Pathology request for temporary increase in resident complement (from 2-3) <u>submitted</u>. 		
	2, 5	3. RAHC Report:		
		Dr. Valdez announced the VAH Clinic opened in Harlingen. She also announced that Jim Springfield is moving forward with GME activities.		
	2, 5	4. UHS Report: Betty Flowers		
		Nothing to report.		
	2, 5	5. VA Report: Dr. Dooley		
		Nothing to report.		
	2, 5	5. SAUSHEC Report: Dr. Torrington		
		Dr. Torrington announced the military match results will be released on Wednesday, 12/12/07.		
	2, 5	6. CHRISTUS Santa Rosa Report – Ray Afaisen		
		Nothing to report.		

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		7. Announcements:		
	2, 5	<ul style="list-style-type: none"> ▪ ACC Cardiosource Plus subscription announcement ▪ UCSF Osher Center Training in Research in Integrative Medicine Postdoctoral Fellowship position announcement ▪ Program Leadership Development Series – Preparing For Your Site Visit - Thursday, December 13, 2007 from noon – 1:00 pm in 108-112 AAB 		
		The next GMEC meeting will be at 4:00 p.m. in the School of Medicine Conference Room, room 373-L, in the Medical School on: January 8, 2008		
4. Adjournment		The meeting was adjourned at 5:12 p.m.		