

GRADUATE MEDICAL EDUCATION COMMITTEE

Minutes
January 8, 2008

Approved by: Lois L. Bready, M.D., Chair

Voting Members Present	Lois Bready, MD, Chair Shane Anderson, MD Scott Bale, MD Daniel Carlisle, MD Robert Castro, MD Jon Courand, MD George Crawford, MD Daniel Dent, MD	John Erikson, MD Larry Fowler, MD Rosemary Hickey, MD Chris McMains, MD for <i>G. Richard Holt, MD</i> Tracy Johnson, MD	Phil Myatt, MD Mark Nadeau, MD Robert Nolan, MD Jennifer Peel, PhD Craig Robson, MD Debbie Schifanella Melissa Sneed, MD Kit Smart	<u>SAUSHEC Representatives</u> Ken Torrington, MD Alt-Richard Boggs <u>UHS Representatives</u> Thomas Peters Alt-Betty Flowers	(Teleconference) <u>RAHC Representative</u> James Hanley, MD
Others in Attendance	Michelle Arandes, MD Rosanna Bloom Catherine Bobenrieth, MD Wendy Bretón Laura Chiodo, MD	Yvette Foster Clifton Fuller, MD Trey Jones, MD Eileen Kleffner Stephanie Levine, MD	Jane Lynch, MD Lisa Marquise Sreenath Reddy, MD Ken Simcic, MD Brenda Talley, MD Brent Wagner, MD		<u>McAllen Representative</u> Jesus Naranjo, MD
Voting Members Absent	Karin Brewer-exc Merrill Carolin, MD Neal Dalrymple, MD	Dustin Kiker, MD Javier LaFontaine, DPM John Littlefield, PhD Kenneth Matthews, MD	Lena Vasquez, MD-exc Howard Wang, MD Elly Xenakis, MD	<u>CSR Representative</u> Ray Afaisen <u>VAH Representatives</u> David Dooley, MD	<u>VBMC Representatives</u> Jim Wesson
GME Committee Responsibilities: (ACGME Institutional Requirements III.B), the GMEC must establish and implement policies and procedures regarding the quality of education and the work environment: 1) Stipends and position allocation;		2) Communication with program directors and site directors; 3) Resident duty hours; 4) Resident supervision; 5) Communication with Medical Staff; 6) Curriculum and evaluation; 7) Resident status: Selection, evaluation, promotion, transfer, discipline, and/or dismissal of residents;		8) Oversight of program accreditation; 9) Management of institutional accreditation; 10) Oversight of program changes; 11) Experimentation and innovation; 12) Oversight of reductions and closures; 13) Vendor interactions.	

	GMEC DUTY¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
1. Opening		The Graduate Medical Education Committee of The University of Texas Health Science Center met for a scheduled meeting on Tuesday, January 8, 2008, at 4:00 p.m. in the School of Medicine Conference Room, room 373-L, in the Medical School. Dr. Bready called the meeting to order at 4:05 p.m.		
2. Approval of		The minutes of December 11, 2007 were reviewed.	Approved as written.	Closed

All proceedings and records of the Graduate Medical Education Committee are confidential and all professional review actions and communications made to the Graduate Medical Education Committee are privileged under Texas and federal law. TEX. OCC. CODE ANN. CHPS. 151 & 160; TEX HEALTH AND SAFETY CODE ' 161.032; and 42 U.S.C. 11101 ' et seq.

	GMEC DUTY¹	DISCUSSION/CONCLUSION	RECOMMENDATIONS	FOLLOW-UP (BY WHOM)
Minutes				
3. Ongoing Business		1. Standing Reports:		
		a. DIO—Dr. Lois Bready		
	9	Dr. Bready reviewed the ACGME Institutional Letter of Report and Action Plan with the Committee. She noted the citations and discussed the actions being taken to correct them.	Review the Letter of Report in one year.	Open (Dr. Bready)
	9	Dr. Bready reviewed the Statement of Institutional Commitment to Graduate Medical Education policy with the Committee.	GMEC approved the renewal of this policy.	Open (Dr. Bready)
	8, 9	Dr. Bready asked the Committee to review the revised template for the Program Letters of Agreement. The template is available on the GME website at : http://www.uthscsa.edu/gme/documents/PLAtemplate12-10-07.doc	For informational purposes only	Open (Dr. Bready)
	2, 4, 7	Dr. Bready asked the Committee to review new policy 7.6: Disruptive Behavior by Residents and Fellows.	Policy will be reviewed and a vote will be taken at the meeting in February.	Open (Dr. Bready)
	8	Dr. Bready discussed a letter of complaint received by the Ophthalmology program from the ACGME. The Ophthalmology program must respond to the allegations by January 14, 2008.	Ophthalmology program to submit response.	Open (Dr. Bready)
	9	Dr. Bready asked the Committee to review the updated GME Committee membership document. The main committee membership remains the same; however, the subcommittee membership has changed.	For informational purposes only	Open (Dr. Bready)
	8, 9	Dr. Bready introduced the newly elected peer-selected residents to the Committee	For informational purposes only	Open (Dr. Bready)
	8, 9	Dr. Bready asked Drs. Fuller and Jones, Radiation Oncology residents, to voice their concerns about parking fees imposed on residents by the UTHSCSA police department.	Dr. Carlisle will meet with officials at CTRC and UTHSCSA.	Open (Dr. Carlisle)
		b. Internal Review Subcommittee – Dr. Nolan		
	2, 8	Dr. Crawford reviewed the Internal Review Report for Pediatric Hematology/Oncology.	Action Plan Responses due by April 8, 2008	Open (Dr. Nolan)
		Dr. Nolan reviewed the Internal Review Action Plans for Endocrinology, Diabetes & Metabolism and Pulmonary Critical Care Medicine.	Reports approved as written.	Open (Dr. Nolan)
	2, 8	Dr. Nolan announced the following Internal Reviews are scheduled: – Pediatric Sports Medicine – 3/11/08 – Pediatric Nephrology – 3/08 – Urology – 7/16/08	For informational purposes only	Open (Dr. Nolan)
		d. Working Environment Subcommittee – Dr. Carlisle		
	7, 8	Dr. Carlisle reported that he and Dr. Crawford are working on the CTRC parking situation for residents.	Report next month on issues.	Open (Dr. Carlisle)

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		e. General Competencies Subcommittee – Dr. Peel		
	8, 11	Dr. Peel announced that the Program Leadership Development lectures will continue in 2008. She is also developing a Conflict of Interest lecture.	For informational purposes only	Open (Dr. Peel)
		f. Resident Duty Hours Subcommittee – Dr. Crawford		
	3	Dr. Crawford announced the subcommittee will meet in January and report at the February meeting.	For informational purposes only	Open (Dr. Crawford)
		g. Resident Supervision/Evaluation Subcommittee – Dr. Dooley		
	4	Dr. Dooley reviewed the minutes of the December 13, 2007 subcommittee meeting. Dr. Brady reiterated the need for graded responsibility in levels of training.	For informational purposes only	Open (Dr. Dooley)
		h. Resident Tracking Software Subcommittee – Dr. Erikson & Ms. Breton		
	8	No report.	For informational purposes only	Open (Dr. Erikson)
		i. Resident Allocation Subcommittee (ad hoc) – Vacant		
	1	No report.	For informational purposes only	Open
		j. House Staff Council – Dr. Myatt		
	9	Dr. Myatt announced that elections will be held for new House Staff Council officers in February. He announced that the House Staff Council is sponsoring a Practice Management Seminar. Dr. Brady stated she would like to keep vendor-sponsored seminars away from the University.	For informational purposes only	Open (Dr. Myatt)
		2. ACGME RRC Correspondence		
	8	<ul style="list-style-type: none"> – Electronic notification dated 12/3/07 – Vascular/Interventional Radiology accreditation letter announcing a 5 year cycle with 3 citations. – Electronic notification dated 12/10/07 – Urology request for increase in resident complement (to 12) approved. – Electronic notification dated 12/13/07 – Family Medicine-McAllen new program director request to ACGME. – Electronic notification dated 12/27/07 – Nuclear Medicine’s application as a beta test site for ALP has been accepted by the ACGME Learning Portfolio Development Committee. 		
	2, 5	3. RAHC Report: No Report		
		4. UHS Report: Tom Peters		
	2, 5	Mr. Peters reported that Mr. Hernandez presented the budget and facility upgrades to the Commissioners Court. Included in the budget is a request for a new tower and for more parking. Ground breaking should occur in 2010.		
		5. VA Report: Dr. Dooley		
	2, 5	No report.		

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		5. SAUSHEC Report: Dr. Torrington		
	2, 5	Dr. Torrington reported that the resident selection process has concluded with General Surgery acquiring 3 residents, Psychiatry acquiring 4 residents, Nuclear Medicine acquiring 1 resident and Nephrology acquiring 2 residents. He also reported that the e-mail account request process may be delayed due to other top-secret information that is located on the same server as the e-mail account information. The process is under review.		
		6. CHRISTUS Santa Rosa Report – Ray Afaisen		
	2, 5	No report.		
		7. Announcements:		
	2, 5	Program Leadership Development Series "General Competencies Overview and Writing Objectives" Thursday, January 10, 2008 from noon – 1:00 pm in 108-112 AAB		
		The next GMEC meeting will be at 4:00 p.m. in the School of Medicine Conference Room, room 373-L, in the Medical School on February 12, 2008		
4. Adjournment		The meeting was adjourned at 5:15 p.m.		