

UTHSCSA Graduate Medical Education Policies

Section 4	Program Policies & Procedures	Effective:	January 2002
		Revised:	December 2009 December 2011
Policy 4.4.2.	Visiting Residents 2 – Clinical Rotations	Responsibility:	Associate Dean for Graduate Medical Education

Visiting Residents 2 – Clinical Rotations

Policy

The UTHSCSA is ACGME-accredited as a sponsor of Graduate Medical Education (GME) programs. Under the accreditation standards, as well as the regulations of the Texas Medical Board (TMB), The Joint Commission (TJC), and other regulatory bodies, certain rules apply which govern the institution's process for accepting residents from training programs outside the UTHSCSA who wish to visit this institution and our teaching hospitals for the purpose of medical education. While the primary obligation of the institution is the education of our residents, this policy has been developed to add some uniformity of experience and guidance to clinical departments that choose to offer clinical rotations, as well as to the individuals who wish to undertake them.

The availability of clinical experiences to residents from other programs is at the discretion of individual clinical departments, and is based on the departments' availability of resources and preferences. The existence of these guidelines creates no obligation on the part of any clinical department to provide such experiences.

For residents from other training programs desiring clinical experiences within the institution, there are two types of medical experience available. These include:

1. Observerships
2. Clinical Rotations

This policy will address Clinical Rotations. Clinical rotation is defined as the position of participating in patient care as a member of a supervised clinical team in a health care setting, with patient contact appropriate for the individual's level of training and performance, for the specific purposes of gaining medical knowledge and experience, and obtaining credit for the experience toward ACGME accredited training or American Osteopathic Association (AOA) accredited training institution.

Eligibility:

Clinical Rotations may be granted on a case-by-case basis to physicians who are graduates of a medical school and who are members in good standing of a GME program (hereinafter called "residency") within an

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ACGME accredited institution or AOA accredited training institution.

Individuals who are not eligible for Clinical Rotations include the following:

- Residents at non-ACGME or non-AOA sponsored programs - they should seek an Observership (see Policy on Visiting Residents 1 - Observerships).
- Physicians who are not currently enrolled as residents in graduate medical education programs
- Individuals who have not yet graduated from medical school (they may qualify for consideration for a Visiting Student Elective - see <http://www.uthscsa.edu/som/srselect/Vstudents.html>).

Application Process: Application packet must be received in the GME office no later than 15 days prior to requested clinical rotation start date.

Note: Not all programs accept rotators, and programs may require further application documentation, an interview, and/or an additional application fee.

The application packet consists of the following:

1. Completed Visiting Resident 2 – Clinical Rotations Application and Checklist
2. All documents requested in the Clinical Rotation Application and Checklist
3. Non-refundable application fee.

The application materials should be sent to the following address:

Graduate Medical Education
The University of Texas Health Science Center at San Antonio
7703 Floyd Curl Drive MC 7790
San Antonio, TX 78229-3900

After a preliminary review of the application, the GME Office will insure the application is complete and determine the applicant's eligibility to apply for the clinical rotation. The GME Office will present the application to the Designated Institutional Official, who will approve or disapprove the application. If the person is determined to be eligible, the application will be forwarded to the program of interest for further processing.

No stipend support, insurance coverage, or housing will be provided by the UTHSCSA or the teaching hospitals.

If all the credentials are in order and the application approved, the

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visiting resident must obtain:

1. an institutional permit or Texas Medical License (<http://www.tmb.state.tx.us/>)
2. have a photo identification badge made by the UTHSC Police Office,
3. Satisfy all requirements of the facility through which he/she will rotate (i.e., UHS, VAH).

At that time, the resident may begin his/her clinical rotation, will be supervised by attending physicians, can write orders, and has all of the privileges and responsibilities of all other residents within GME programs sponsored by UTHSCSA.

Acceptance into a Clinical Rotation will not constitute a precedent or guarantee acceptance into further residency training in programs sponsored by UTHSCSA.