

UTHSCSA Graduate Medical Education Policies

Section 3	Evaluation and Assessment Processes	Effective:	July 2005
Policy 3.1.5.	Assessment of Educational Effectiveness of Programs	Revised:	
		Responsibility:	Associate Dean for Graduate Medical Education

Assessment of Educational Effectiveness of Programs

Policy The ACGME requires that GME programs perform systematic reviews of their educational effectiveness, that these meetings be conducted at least annually, and that written minutes of the meetings be prepared and maintained. The review must be organized to evaluate program goals and objectives and the effectiveness with which they are achieved. The GME Committee of UTHSCSA supports this ACGME requirement, and believes that the process should promote continuing improvement of the quality of education provided within our programs.

Annually each program must conduct a formal documented meeting in which specific data (listed below) is reviewed and considered. Members of the review group must include the program director, representative faculty, and at least one resident.

Data to be used in the review includes the following:

- Program goals and objectives
- Resident performance and outcome assessments
- Program graduates' performance on certification examinations
- Written comments from the faculty
- The most recent internal review report conducted by the GMEC
- Residents' confidential written evaluations (confidentiality is to be maintained)
- Past years' reviews and action plans

When deficiencies are identified, the group should prepare an explicit plan of action, which should be approved by the faculty and documented in the minutes of the meeting.

Minimum requirements of the written minutes include the following:

- Attendance roster
- Summary of specific areas assessed
- Opportunities identified
- Plans for revision