

UTHSCSA Graduate Medical Education Policies

Section 2	General Policies & Procedures	Effective:	October 2000
Policy 2.1.15.	Special Electives	Revised:	April 2004
		Responsibility:	Associate Dean for Graduate Medical Education
<b>Special Electives</b>			
Policy	<p>Elective rotations for a resident in a UTHSCSA-sponsored program must be arranged by the program director, if the electives are to be located at another hospital that is not already part of the program's curriculum. The following criteria must be met:</p> <ol style="list-style-type: none"> <li>1. Electives must be in an ACGME-accredited program and/or count toward residency and/or specialty board requirements. In general, electives outside the U.S. will not be allowed due to licensure and liability coverage issues. In extraordinary circumstances, electives outside the U.S. may be allowed but must have prior written approval from the Associate Dean for Graduate Medical Education.</li> <li>2. The resident's program director must make all arrangements (in a written <b>program agreement form</b> (template available from GME Office and on the GME website) for that experience, including:             <ul style="list-style-type: none"> <li>o Educational objectives of the special elective</li> <li>o Documentation of supervising physician(s)</li> <li>o Policies which will govern the resident's education</li> <li>o Work schedule with specific start and end dates</li> <li>o Salary, health insurance, workers compensation, and malpractice coverage during elective</li> </ul> </li> <li>3. Copies of written arrangements for the electives must be sent to the GME Office.</li> <li>4. All special electives must be clearly documented on the Department's resident rotation schedule. The resident's time during the special elective may be declared for GME reimbursement by the hosting institution.</li> </ol>		