### Notification of Faculty Vacancy

**Search Committee Chair/Interviewer:**

Date: ________________________________

Faculty Title: ________________________________

Department/Division: ________________________________

A vacancy exists, or will exist, for the position described below.

- **ACADEMIC RANK**
  - Clinical
  - Research
  - Adjunct
  - Instructor
  - Lecturer
  - Other Faculty

- **TIME TYPE**
  - Full-Time
  - Part-Time
  - Temporary

- **PRE-EMPLOYMENT IMMUNIZATION CRITERIA**
  1. Any patient or research subject contact
  2. Animal contact: and/or
  3. Potential exposure to human or animal body fluids as part of an applicants' involvement with research
  4. Not Applicable

Name of Person Replaced: ________________________________

Title: ________________________________

**Advertisement Required:**

Yes   No

(If yes, attach copies of the advertisements)

The recruitment sources to be used to establish the applicant pool are listed as follows:

<table>
<thead>
<tr>
<th>Recruitment Source</th>
<th>Type of Search</th>
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<tbody>
<tr>
<td>A.</td>
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Authorized Signature

**EEO/AA Office Use**

Number: ________________________________

Date: ________________________________

Executive Director/Representative

Academic, Faculty and Student Ombudsperson and ADA Compliance Office Representative

**Send to:** Executive Director, Academic, Faculty and Student Ombudsperson and ADA Compliance Office

Revised: 3/2014